



THE SYNOD OF SOUTHERN CALIFORNIA AND HAWAII  
**OF THE PRESBYTERIAN CHURCH (USA)**

MINUTES OF THE  
**STATED MEETING OF THE SYNOD ASSEMBLY**

December 5, 2020

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**SYNOD OF SOUTHERN CALIFORNIA AND HAWAII**  
**Stated Meeting Minutes**  
**December 5, 2020**

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**SYNOD OF SOUTHERN CALIFORNIA AND HAWAII**  
**SYNOD ASSEMBLY STATED MEETING**  
**Meeting via Zoom Web Conference**  
**Saturday, December 5, 2020**

**PLENARY**

**CALL TO ORDER**

The Synod of Southern California and Hawaii met in its 68<sup>th</sup> Stated Meeting on December 5<sup>th</sup>, 2020, via Zoom web conference. The Moderator, the Ruling Elder Pat Niles, called the meeting to order at 9:00 a.m. and opened with prayer.

**ATTENDANCE**

(By Presbytery, noting absences, excuses, and vacancies)

(E = excused; A = absent; V = vacancy)

<b><u>Presbytery</u></b>			
<b><u>Los Ranchos</u></b>			
A	RE	Hagar	Benitez
	RE	Sue	Currie
	RE	Kathleen	Julian
	TE	Inn Chul	Kim
	TE	Dee	Lilly
	TE	Anette	Rihovsky
	RE	Anne	Sivley --Alternate
<b><u>Pacific</u></b>			
	RE	Lauren	Beck
	RE	Susan	Comrie
	TE	Linda	Culbertson
	TE	Kim	Dorr-Tilley
	TE	Felipe	Martinez --alternate
E	TE	Fabio	Olivares
A	RE	Stephen	Robertson
<b><u>Riverside</u></b>			
	RE	Melodee	Kistner
	RE	Jo	Mueller
	TE	Ralph	Mueller
V	TE	VACANT	

<b><u>San Diego</u></b>			
	TE	Chris	Kohlbray
	RE	Frances	Lin
	TE	Mike	McClenahan
	TE	Michael	Mudgett
	RE	Jim	Sedgwick
	TE	Liz	Wilson Manahan
<b><u>San Fernando</u></b>			
	TE	Juan	Sarmineto
	RE	Janine	Tanahuvia
V	RE	VACANT	
V	TE	VACANT	
<b><u>San Gabriel</u></b>			
	RE	Steve	Salyards
	TE	Wendy	Tajima
	RE	Janice	Takeda
	TE	N'Yisrela	Watts-Afriyie
<b><u>Santa Barbara</u></b>			
	TE	Mickey	Fenn
	RE	Lee	Kirkpatrick
	TE	Janet	Loughry
	RE	Ashley	Chelonis

<b>Officers</b>			
Rev. Joshua Yee	Commission of Assembly Chair		
Elder Pat Niles	Synod Moderator		
Rev. Suzanne Malloy	Synod Vice Moderator		
Elder Bill Hughes	Synod Treasurer		
Rev. Mark Hong	Synod Executive/Stated Clerk		
<b>Those present to report, guests, and staff</b>			
(Corresponding members marked with *)			
RE Martha Kadue	Pacific	CoA	
TE David Won	Pacific	CoA	
TE Lee Ireland	Riverside	CoA	
RE Yvonne Harmon	San Gabriel	CoA	
TE Darrel Meyers	San Fernando	JPIC	
TE Elizabeth Gibbs Zehnder*	The Pacific	LAC+USC Chaplain	
TE Bob White*		PCCCI	
RE Rene Myers*	Riverside	PMA	
TE Narcissis Tucker	Riverside	REPL / Staff	
Joey Baker		SSSF	
TE Jennifer Fraser	Santa Barbara	Worship	
TE Tom Stephen	Santa Barbara	Worship	
TE Dick Young*		Zephyr Point	
Diane Kirkpatrick	Santa Barbara	visitor	
TE Paula Mann	Pacific	Staff	
Joanne Yi-Bortfeld		Staff	

## **WELCOME**

The Moderator, Elder Pat Niles, welcomed the assembly to the meeting.

## **INTRODUCTIONS**

Moderator Pat Niles had each presbytery's commissioners and attendees raise their hands to introduce themselves.

## **OPENING WORSHIP**

An opening worship service was held at 9:00 a.m. via Zoom led by the vice Moderator, the Rev. Suzanne Malloy. The Rev. Tom Stephen preached, and the Sacrament of the Lord's Supper was celebrated and administered by the Rev. Malloy and the Rev. Jennifer Fraser. After the benediction, the meeting continued.

## **REPORT OF THE STATED CLERK**

TE Mark Hong presented a written report which is included below.

### **Declaration of a Quorum**

The Clerk advised that a quorum was present and the Moderator declared a quorum present. A quorum as stated in the Bylaws, Article IV, Structure, A. Synod Assembly is as follows:

*A quorum of the Synod Assembly shall be sixteen (16) commissioners, at least eight of whom shall be ruling elders and at least eight of whom shall be teaching elders, representing at least five presbyteries.*

### **Adoption of the Agenda**

The Clerk recommended and the Assembly VOTED to adopt the agenda as distributed at this meeting.

### **Seating of Corresponding Members**

The Clerk recommended and the Assembly VOTED to seat any corresponding members who may be present after they have introduced themselves.

- Rene Myers – Mission Engagement Advisor
- Bob White – Chair of PCCCI
- Elizabeth Gibbs Zehnder – Chaplain
- Dick Young – Executive Director Zephyr Point

### **Consent Agenda**

#### **1. Appointment of Journal Clerk**

The Clerk recommended approval of the appointment of RE Fried Wilson as Journal Clerk.

#### **2. Minutes of the December 2020 Synod Assembly**

The Moderator appoint and convene a three-person Task Force to approve the minutes.

#### **3. New board members for PCCCI**

TE Richard Poole (SF, 2023), TE Tom Rennard (RS, 2023)

#### **4. New board members for Zephyr Point**

TE David Won (2023), RE Bill Hughes (2023)

It was VOTED to APPROVE the consent agenda.

The following items are for informational purposes only:

**Synod Manual of Operations**

The Synod has a manual of operations, a sexual misconduct policy, and a protection policy for children and youth as required by G-3.0106.

**Insurance Coverage**

The Synod has property and liability insurance coverage as required by G-3.0112.

**Financial Review for 2019**

A financial review of the 2019 statements was conducted by Scott Krivis & Company CPA and their conclusion is they are not aware of any material modification that should be made to the accompanying financial statement in order for them to be in accordance with accounting principles generally accepted in the U.S.A.

**Synod Permanent Judicial Commission Roster**

The Stated Clerk as required by the Book of Order at D-5.0206b reports the names of the following members of the Synod Permanent Judicial Commission whose terms have expired in the last six years.

Class of 2019	Class of 2017	Class of 2015
TE Shelby Larson	RE Marie Castellano	TE. Daryl Fisher-Ogden
RE Peter Lee	TE Mickie Choi	RE Curtis McKee
RE Izar Martinez	TE Peter Hintzoglou	RE Chuck Wakamoto
RE Pat Niles		

**The Review of the Presbytery Minutes**

Due to the current state of health concerns, the review has been postponed to 2021 at which time 2019 and 2020 minutes will be reviewed.

**The Synod Minutes for 2018 and 2019**

I received a notice from the Stated Clerk of the General Assembly, dated on July 28, that our minutes have been approved by the 224<sup>th</sup> General Assembly with no exceptions or comments.

**New Hire**

As Fried Wilson is scheduled to retire at the end of 2020, Paula Mann has been hired as the Business Manager and has started her work on November 2.

**Synod Meetings in 2021**

The Commission of Assembly: February 13, June 5, October 2, December 11 (all Saturdays) The Assembly: December 4 (Saturday)

**TREASURER'S REPORT**

Synod Treasurer, RE Bill Hughes presented the financial statements of October 31, 2020. These reports were made available to the commissioners with the other meeting materials. The treasurer lifted up the cash balance and some fund balances. This provides the operating capital for the Synod operations. Assets are close to \$13 million. The Synod is in



a good position. Expenses are down due to the pandemic. The financial reports are included as Attachment 1.

## **REPORT OF COMMITTEE ON REPRESENTATION AND NOMINATIONS**

Committee chair TE Wendy Tajima presented the following nominees.

1. Vice-Moderator: RE Janine Tanahuvia (SF; Lf)
2. Treasurer: RE Susan Skoglund (RS, Wf).
3. Commission of Assembly:
  - a. Latinx representation: TE Juan-Daniel Espitia (SD; Lm)
  - b. Asian representation: TE Joseph Shin (LR; Am)
  - c. Note: RE Yvonne Harmon (SG; Bf) was elected by the Commission of Assembly in order to fill the vacancy for African-American representation.
4. Polity and Records Committee:
  - a. Class of 2023: RE Don Reiersen (RS; Wm) and RE Carole Ostrander (SD, Wf)
  - b. Chair: RE Sandy Thoits (SB, Wf), Class of 2022.
5. Committee on Representation and Nominations:
  - a. Class of 2023: TE Jim Pazan (SB;Wm), RE Jane Parker (LR; Wf), RE Frances Lin (SD; Af)
  - b. Chair: TE David Won (PA; Am), Class of 2021
  - c. There is an additional candidate for one of two vacancies in the Class of 2022, who will be nominated from the floor of the Assembly.
  - d. Partnering Grants: TE Janet Loughry (SB, Wf), Class of 2022
  - e. Restricted and Special Funds: TE Kristin Leucht (SF, Wf), Class of 2021
  - f. Justice Peace and Integrity of Creation: RE Emily Fuentes (LR, Wf), Class of 2023
  - g. Racial-Ethnic Pastoral Leadership: TE Timm Cyrus (PA; Bm), Class of 2023
  - h. Finance: RE Richard Demming (LR; Wm), Class of 2021.

The Moderator called for nominations from the floor. Two were nominated for the Committee on Representation and Nominations. Teaching Elder Heidi Worthen Gamble (2022) and Ruling Elder Jane Parker (2023) were nominated from the floor for Committee on Representation and Nomination. The nominations were closed, and those persons nominated were ELECTED by the assembly.

6. Per the Standing Rules of the Commission of Assembly, the Commission of Assembly elected the following persons as members for their respective committees, and in consultation with the members of the committee, appointed the chair. The Synod Assembly confirmed the following members of these Commission of Assembly committees, effective January 1, 2021:
  - a. Partnering Grants
    - i. Class of 2023:
      1. RE Jeannine Ford (LR; Bf)
      2. TE Paul Knopf (RS; Am)
      3. TE Jeya So (SD; Af)

- ii. Appoint TE Ken Baker (SF; Wm), Class of 2021, Chair
- b. Restricted and Special Funds
  - i. Class of 2022:
    - 1. TE Grace Park (PA; Af)
    - 2. TE Sam Roberts (RS; Bm)
  - ii. Class of 2023:
    - 1. RE Sallie Cuaresma (PA; Nf)
    - 2. RE Monica Colonnier (LR; Wf)
    - 3. RE Wilson Kayange (RS; Bm)
  - iii. RE Jane Atkins Vasquez (SG; Wf), Class of 2022, continues as Chair
- c. Justice, Peace and Integrity of Creation
  - i. Class of 2023:
    - 1. RE Kathleen Julian (LR; Wf)
    - 2. TE Ann Hayman (PA; Wf)
  - ii. TE Darrel Meyers (SF; Wm), Class of 2021, continues as Chair
- d. Racial-Ethnic Pastoral Leadership
  - i. Class of 2023:
    - 1. RE Hagar Benitez (LR; Lf)
  - ii. RE Hagar Benitez (LR; Lf), Class of 2023, continues as Chair
- e. Finance
  - i. Class of 2022:
    - 1. CRE Bonnie Boe (SB; Wf)
    - 2. RE Paul Nibarger (PA; Wm)
    - 3. TE Cheryl Raine (RS; Wf)
  - ii. Class of 2023:
    - 1. RE Maurice Caskey (SD; Wm)
    - 2. RE Moon-Ja Chung (PA; Af)
    - 3. TE Wendy Tajima (SG; Af)
  - iii. Appoint TE Wendy Tajima (SG; Af), Class of 2023, Chair.

The annual Representation Report is included as Attachment 2.

#### **REPORT FROM THE PRESBYTERY OF SANTA BARBARA**

TE Janet Loughry reported that COVID-19 had impacted the presbytery. There are weekly Zoom gatherings for pastors and for church finance managers. All presbytery committees are meeting by Zoom. The Synod grant of \$150,000 was shared among churches that requested support. The funds were distributed equally among these churches. Any remaining funds were distributed to new worshipping communities. There is a new worshipping community-the Collection at Oxnard. There are 6 new pastors in the presbytery. She also reported on upcoming events.

## **REPORT OF THE LAC+USC CHAPLAINCY PROGRAM**

TE Elizabeth Gibbs Zehnder, the Presbyterian Chaplain at LAC+USC Medical Center, is supported through the Presbyteries of the Pacific, San Gabriel, San Fernando and Los Ranchos as well as by the Synod of Southern California and Hawaii. She spoke about her work there, and then about how others can become involved this ministry. The service of those who passed from this life to the next but remains were unclaimed was lifted. This includes praying for the ministry and for the people involved with it. The impact of COVID-19 was shared. There is a flyer included as Attachment 3 with information about supporting the ministry of the chaplains.

## **REPORT OF PRESBYTERIAN CAMP AND CONFERENCE CENTERS, INC.**

RE Bob White (chair of PCCCI) presented a brief report on the state of PCCCI, Inc. The Big Bear Center has had one of its best years and the La Scherpa property in Santa Barbara is still being rented to Hope Refuge. The PCCCI Board determined to sell the property to Hope Refuge. The property is in escrow at the time of this meeting. See Attachment 4 for the financial report.

## **REPORT OF THE PRESBYTERY OF THE PACIFIC**

Linda Culbertson, General Presbyter, reported on the Food Ministry activity within the presbytery. The presbytery raised funds through an online concert. There are eleven churches collectively serving about 15,000 households monthly. A truck has been purchased with the assistance of funds from the Synod of Southern California and Hawaii.

## **REPORT OF THE PRESBYTERY OF LOS RANCHOS**

The written report is in Attachment 5. Ruling Elder Anette Rihovsky provided a personal reflection on the impact of the pandemic. This included a report regarding the September meeting of the presbytery which included the Rev. Dr. Dianne Moffit, President and Executive Directive of the Presbyterian Mission Agency, speaking on the Matthew 25 project.

## **REPORT OF THE PRESBYTERY OF RIVERSIDE**

Transitional Presbytery Executive TE Lee Ireland reported about the use of the COVID-19 grant funds. The funds were used for churches to upgrade technology. The presbytery is moving into the immigrant grant from PDA. There are five worshipping communities that are doing well. The presbytery is moving to a discernment process for the presbytery.

## **REPORT OF THE COMMISSION OF ASSEMBLY**

TE Joshua Yee, chair of the Commission of Assembly presented a written report that is in Attachment 7. Commission of Assembly met 5 times. The chair pointed out a few significant items. COA agreed to distribute \$150,000 to each of the seven presbyteries for COVOD related needs. Personnel Committee met several times. Annual reviews were held and received overwhelming positive feedback for staff members. Fried Wilson will be retiring December 31, 2020. The chair recognized Fried's dedication to the Synod. TE Paula Mann (member of Pacific Presbytery) was introduced as the incoming Business Manager. Paula Mann greeted the assembly.

## **FOR ACTION**

The Commission of Assembly recommended that the Synod Assembly approve the proposed 2021 Synod Budget (Attachment 8)

The major item to note in this budget as compared to the 2020 budget is:

- A 2% cost of living salary increase for staff members.

The Assembly VOTED to APPROVE the 2021 Synod Budgets as presented.

## **REPORT OF THE PRESBYTERIAN MISSION AGENCY**

RE Rene Myers, Regional Representative, reported on behalf of the Presbyterian Mission Agency. She reported that the PMA is encouraging all congregations and presbyteries to identify as Matthew 25 groups. She said to consider her as an adjunct member of staff. Please consider them as pulpit supply.

## **REPORT OF ZEPHYR POINT PRESBYTERIAN CONFERENCE CENTER**

Executive Director Dick Young spoke about this facility which is the oldest Presbyterian conference center in the Western part of the United States. This center was started by the former Synod of California and ownership and governance are now shared by the Synod of Southern California and Hawaii and the Synod of the Pacific.

He reported that he has recently been named as the Executive Director. SOSCH provides 1/3 of the board. Thanks to the board members and to the synod for support to Zephyr Point. Thank you for a grant to renovate Dobbins Hall. ZP is working hard during this time of the pandemic. ZP has been closed for conferencing since the end of October. From July through October could only host conferences of fewer than 50 people. It has been a financial challenge. ZP has adopted a new mission statement, vision statement and core values. In conversation with the Association of Presbyterian Colleges (APCU) and Universities to develop a study away program at ZP that would be sponsored by the APCU.

The financial challenges for the coming year may require some support from the synod. Director Young indicated that there may be a need for short term help. The written report is Attachment 6

## **REPORT OF THE PRESBYTERY OF SAN DIEGO**

Executive Presbyter Michael Mudgett reported on 2020 grants received and given. Expressed thanks for the \$150,000 grant from the Synod to help with the pandemic response. He also thanked the Synod for the congregational grants provided. Acknowledged PDA for other grants received. Reported on Nyland that had a fire and the presbytery has donated \$15,000 to support the city. The local congregations are supporting the city. Six candidates for ministry have been approved as was a CRE. San Diego Presbytery is still in transition – 5 churches in transition. This is down from 2 years ago when half the churches were in transition. Cycle San Diego is going well planting five new worshipping communities. Michael shared a goodbye as this was his last meeting. Michael McClenahan shared words of thanks for Michael Mudgett's service.

### **REPORT OF THE SOUTHERN CALIFORNIA FORUM**

Joey Baker, Administrative Assistant, provided the report. He thanked the Synod for its support. The Forum is an ecumenical body. The Forum works to connect people across Christian lines. The Forum provides Bible Studies and has thrived using the virtual format that the pandemic has required. The internship program is expanding.

### **REPORT OF RACIAL ETHNIC PASTORAL LEADERSHIP COMMITTEE**

Narcissis Tucker Bishop provided the report. She thanked Fried Wilson for his support when she was in seminary and for other seminary students. A written report is included as Attachment 9. She reported that she is struck by the fact that in 2020 financial support is needed. Narcissus shared the poem, Caged Bird, by Maya Angelou. She commented how much of the task force report written in 1979 still needs to be addressed. Narcissus thanked all who have supported REPL.

### **REPORT OF THE PRESBYTERY OF SAN FERNANDO**

Executive Presbytery Juan Sarmiento provided the report. A written report is provided as Attachment 10. Juan has served in the past in the Synod and is glad to have returned to his new position as EP. He thanked the San Fernando Presbytery for providing grants to local congregations. The presbytery has 2 new worshipping communities which brings the total to about the same number as congregations. Juan concluded by inviting all to a conference in March 2021. Alan Hirsh will be one of the speakers.

### **REPORT OF THE PRESBYTERY OF SAN GABRIEL**

EP Wendy Tajima thanked the synod for the grants received. The presbytery provided about \$300,000 in grants during 2020 using synod and presbytery funds. She discussed the emergency grants from PDA that helped recent immigrant congregations. Wendy also shared a brief update regarding Kristy Van Nostran's work of transitioning people to safe homes and sponsors. Wendy shared a brief video showing the life 'in' the churches during this pandemic.

### **REPORT OF THE JUSTICE, PEACE, AND INTEGRITY OF CREATION (JPIC) COMMITTEE**

Darrel Meyers provided a report (written report is Attachment 11). The committee met three times in 2020. No grants were given this year. Two topics of special concern were generally before the committee; 1 – the shape of the planet, 2 – focus on Israel and Palestine.

### **REPORT OF MONTE VISTA GROVE HOMES**

RE Fried Wilson reported. After providing a brief history of MVGH, he shared an update on the current state of the pandemic's impact. A written report (the Fall 2020 Messenger issue) is Attachment 13. MVGH is dependent on gifts to continue its ministry.

### **REPORT OF THE SYNOD EXECUTIVE**

TE Mark Hong referenced the GA Stated Clerk's video and the work the church has accomplished. He reported that our presbyteries continue their work during the pandemic. He also commented that the Synod of Southern California and Hawaii is able to provide grants and is proud to be able to do so. The written report is Attachment 12.

## **CLOSING WORSHIP AND INSTALLATION SERVICE**

In the closing worship service, the 2021 Synod Commission of Assembly Chair, RE Pat Niles, the 2021 Synod Moderator, TE Suzanne Malloy, and the 2021 Synod Vice-Moderator RE Janine Tanahuvia, were installed by the outgoing Commission of Assembly Chair, TE Joshua Yee.

## **ADJOURNMENT**

The Assembly was adjourned with prayer following the worship service at 12:37 p.m.

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Fried R. Wilson, Journal Clerk

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Mark E. Hong, Stated Clerk

On February 26, 2020, these minutes were reviewed and approved by the Synod Moderator and three Synod Commissioners appointed by the Synod Moderator.



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**Attachment 1**

**Financial Statements**

Operating Profit and Loss through October 31, 2020

Restricted Profit and Loss

Balance Sheet

Permanent Funds with Income Benefiting Synod of Southern California and Hawaii

Presbyterian Foundation Restricted Funds (Direct Distributions

Synod of Southern California and Hawaii Congregational Partnering Grants

**\*\*The Synod of Southern California and  
Hawaii  
Operating Profit & Loss  
2020 Budget vs. 2020 Actuals  
October 31, 2020**

	Actual	Budget	Remaining	% Remaining
Income				
Per Capita				
52100 Los Ranchos (Qtr)	26,000.52	26,001.00	0.48	0%
52110 Pacific (Mth)	9,923.73	25,368.00	15,444.27	61%
52120 Riverside		8,793.00	8,793.00	100%
52130 San Fernando (Qtr)		13,190.00	13,190.00	100%
52140 San Gabriel (Mth)	15,004.63	17,303.00	2,298.37	13%
52150 Santa Barbara	54.75	11,990.00	11,935.25	100%
52160 San Diego (Mth)	12,123.48	28,919.00	16,795.52	58%
52990 Uncollectible PCA		(45,000.00)	(45,000.00)	100%
Total Per Capita	63,107.11	86,564.00	23,456.89	27%
Revenue for General Fund Use				
50110 Investment Dividend/Interest	384.90	2,100.00	1,715.10	82%
54000 Misc Inc		800.00	800.00	100%
55170 Winter All Staff Grant		2,500.00	2,500.00	100%
55560 Dividend from Foundation	10,085.31	8,800.00	(1,285.31)	-15%
55570 Wilshire Properties Reserve	125,000.00	316,797.00	191,797.00	61%
Total Revenue for Gen Use	135,470.21	330,997.00	195,526.79	59%
Gross Profit	198,577.32	417,561.00	218,983.68	52%
Expenses				
Payroll				
62110 Salaries & Wages - Administrative	186,003.62	209,719.00	23,715.38	11%
62111 Salaries & Wages -REPL	6,159.30	7,040.00	880.70	13%
62120 Pension & Medical	50,154.03	60,898.00	10,743.97	18%
62130 FICA	7,509.07	11,053.00	3,543.93	32%
62140 Workers Compensation	2,583.00	1,989.00	(594.00)	-30%
62150 Study Leave		5,000.00	5,000.00	100%
Total Payroll	252,409.02	295,699.00	43,289.98	15%
Operating Expenses				
62990 Miscellaneous Expenses		300.00	300.00	100%
62310 Office Supplies	1,019.44	2,000.00	980.56	49%
62315 Postage & Delivery	68.43	250.00	181.57	73%
62320 Communication	6,999.78	7,212.00	212.22	3%
62325 Equipment Maintenance		500.00	500.00	100%
62330 Equipment Leases	6,667.88	7,000.00	332.12	5%
62333 Equipment Purchased		4,000.00	4,000.00	100%
62335 Rent	1,160.00	2,400.00	1,240.00	52%
62340 Utilities	6,420.00	6,500.00	80.00	1%
62345 Gen Liab & Prop Ins	1,360.75	2,500.00	1,139.25	46%
62350 Taxes, Licenses & Fees	112.58	300.00	187.42	62%
62355 Dues & Subscriptions	119.67	300.00	180.33	60%
62515 Bank		100.00	100.00	100%
Total Operating Expenses	23,928.53	33,362.00	9,433.47	28%

**The Synod of Southern California and Hawaii**  
**Operating Profit & Loss**  
**2020 Budget vs. 2020 Actuals**  
**October 31, 2020**

	<b>Actual</b>	<b>Budget</b>	<b>Remaining</b>	<b>% Remaining</b>
Meetings				
62360 Exec Mileage & Travel	6,353.23	22,000.00	15,646.77	71%
62370 Employee Mile & Travel	173.46	500.00	326.54	65%
62402 REPL	63.43		(63.43)	
62403 Commission Of Assembly		600.00	600.00	100%
62404 Work Groups		300.00	300.00	100%
62405 Polity & Records		300.00	300.00	100%
62406 Committee on Rep & Nominations		300.00	300.00	100%
62407 Permanent Judicial Commission		2,500.00	2,500.00	100%
62409 Synod Assembly		2,000.00	2,000.00	100%
62410 General Assembly		5,000.00	5,000.00	100%
62411 Synod Moderator		1,600.00	1,600.00	100%
Total Meetings	6,590.12	35,100.00	28,509.88	81%
Professional Services				
62500 Audit	7,500.00	7,800.00	300.00	4%
62510 Legal	1,995.00	4,000.00	2,005.00	50%
62520 Technical Support		600.00	600.00	100%
62551 Payroll Fee	2,194.63	2,500.00	305.37	12%
62552 Website Maintenance	3,000.00	3,000.00	-	0%
62553 Hardware & Software Maintenance	923.39	1,500.00	576.61	38%
62800 Training Expenses	3,000.00	14,000.00	11,000.00	79%
Total Professional Services	18,613.02	33,400.00	14,786.98	44%
Special Program				
61900 Winter All Staff Grant		2,500.00	2,500.00	100%
62710 Monte Vista Grove Fndraiser		1,000.00	1,000.00	100%
62751 Presbytery of Pacific - HI Delegates	882.68	6,500.00	5,617.32	86%
62752 So California Christian Forum	9,999.96	10,000.00	0.04	0%
Total Special Program	10,882.64	20,000.00	9,117.36	46%
Other Restricted & Non-Budgeted Revenue				
70115 Investment Revenue	(13,369.58)		13,369.58	
70135 Revenue Reinvested-Gen And Adm	15,204.43		(15,204.43)	
Total Other Restricted & Non-Budgeted Rev	1,834.85	-	(1,834.85)	
Total Expenses	314,258.18	417,561.00	103,302.82	25%
Net Operating Income	(115,680.86)	-	115,680.86	
Net Income	(115,680.86)	-	115,680.86	

**The Synod of Southern California and Hawaii**  
**Restricted Profit & Loss**  
**2020 Budget vs. 2020 Actuals**  
**October 31, 2020**

	<b>Actual</b>	<b>Budget</b>	<b>Remaining</b>	<b>% Remaining</b>
<b>Income</b>				
Restrict Program Funds			-	
55110 Chaplaincy-PF Gregory & Olmstead	20,064.19	57,500.00	37,435.81	65%
55120 JPIC - Chase Restricted	2,855.23	12,000.00	9,144.77	76%
55130 REPL - Chase Restricted		30,000.00	30,000.00	100%
55150 Church Development 1038031	236,000.00		(236,000.00)	
55101 Ciclica & Missionite	74,836.27		(74,836.27)	
Total Church Development 1038031	310,836.27	-	(310,836.27)	
55160 Foundation Pass Through Grants	20,297.92	56,100.00	35,802.08	64%
Total Restrict Program Funds	354,053.61	155,600.00	(198,453.61)	
Unrestricted Reserve 1075491	45,210.00	15,000.00	(30,210.00)	
55141 Unrestricted - Pandemic	200,000.00		(200,000.00)	
Total Unrestricted Reserve 1075491	245,210.00	15,000.00	(230,210.00)	
55570 Wilshire Properties Fund Pandemic	850,000.00		(850,000.00)	
Total Wilshire Properties Reserve Fund	850,000.00	-	(850,000.00)	
Total Income	1,449,263.61	170,600.00	(1,278,663.61)	
Gross Profit	1,449,263.61	170,600.00	(1,278,663.61)	
<b>Expenses</b>				
Program Services				
61100 JPIC		12,000.00	12,000.00	100%
61200 Racial Ethnic Pastoral Leadership		30,000.00	30,000.00	100%
61300 Chaplaincy Consortium	42,189.24	57,500.00	15,310.76	27%
Total Program Services	42,189.24	99,500.00	57,310.76	58%
Foundation Pass Through Grants				
61710 Witness for Peace	11,428.34	18,700.00	7,271.66	39%
61720 Union Station Foundation	7,272.57	11,900.00	4,627.43	39%
61730 Franciscan Friars JPIC	7,272.57	7,200.00	(72.57)	-1%
61740 La Casa de SG Comm Center	591.28	600.00	8.72	1%
61750 Presbyterian Women	451.91	500.00	48.09	10%
61760 Monte Vista Grove Home		4,100.00	4,100.00	100%
61770 Westminster Garden		1,100.00	1,100.00	100%
61780 Camp & Conference Grants		11,700.00	11,700.00	100%
61790 Zephyr Point Conference Center		200.00	200.00	100%
61795 Living John Edwards Heirs		100.00	100.00	100%
Total Foundation Pass Through Grants	27,016.67	56,100.00	29,083.33	52%
Non Budgeted Restricted				
61540 Unrestricted Fund	25,209.72		(25,209.72)	
61551 Pandemic Support	200,000.00		(200,000.00)	
Total Unrestricted Fund	225,209.72	-	(225,209.72)	
Church Development				
61400 Congregational Partnering Grants	236,000.00		(236,000.00)	
61600 Missioninsite	4,489.50	15,000.00	10,510.50	70%
61610 Ciclica	70,000.00		(70,000.00)	
Total Church Development	310,489.50	15,000.00	(295,489.50)	
61612 Wilshire Resv Covid-19	850,000.00		(850,000.00)	
Total Non Budgeted Restricted	1,385,699.22	15,000.00	(1,370,699.22)	
Other Restricted Revenue & Non-Budgeted Revenue				

**The Synod of Southern California and Hawaii**  
**Restricted Profit & Loss**  
**2020 Budget vs. 2020 Actuals**  
**October 31, 2020**

	<b>Actual</b>	<b>Budget</b>	<b>Remaining</b>	<b>% Remaining</b>
70120 Revenue Reinvested-Church Development	76,000.00		(76,000.00)	
Unrealized Gain (Loss) On Investment				
76100 Gain (Loss) Unrestricted	188,690.46		(188,690.46)	
76110 Gain (Loss) Unrestricted Assigned	947,156.31		(947,156.31)	
76120 Gain (Loss) Temporarily Restricted	509,131.25		(509,131.25)	
Total Unrealized Gain (Loss) On Investment	1,644,978.02	-	(1,644,978.02)	
Total Other Restricted Revenue & Non-Budgeted Rev	1,720,978.02	-	(1,720,978.02)	
Fund Transfer Out				
80120 Funds Transfer Out-JPIC	486.94		(486.94)	
80160 Funds Transfer Out-Other Grants	75,000.00		(75,000.00)	
Total Fund Transfer Out	75,486.94	-	(75,486.94)	
Total Expenses	3,251,370.09	170,600.00	(3,080,770.09)	
Net Operating Income	(1,802,106.48)	-	1,802,106.48	
Net Income	(1,802,106.48)	-	1,802,106.48	

**The Synod of Southern California and Hawaii**  
**Balance Sheet**  
**as of October 31, 2020**

	<u><b>Total</b></u>
<b>ASSETS</b>	
Bank Accounts	
10100 Chase Operating	71,239.06
10110 Chase Saving Restricted	<u>199,331.36</u>
Total Cash & Cash Equivalents	270,570.42
Short Term Investments	
10220 Presbyterian Investment & Loan Program	<u>1,189,803.64</u>
Total Short Term Investments	<u>1,189,803.64</u>
Total Cash and Short Term Assets	1,460,374.06
Accounts Receivable	
11015 Allowance for Bad Debts	<u>(12,666.57)</u>
Total Accounts Receivable	(12,666.57)
Other Current Assets	
Prepaid Expenses	
12100 Prepaid Insurance	936.75
12200 Other Prepaid Expenses	<u>99.33</u>
Total Prepaid Expenses	1,036.08
Other Current Assets	
13001 Accounts Receivable-Others	<u>31,697.12</u>
Total Other Current Assets	<u>31,697.12</u>
Total Other Current Assets	<u>32,733.20</u>
Total Current Assets	1,480,440.69
Other Assets	
Long Term Assets	
21000 Notes Receivables/Mortgage Grants	
21100 Notes Receivable	52,975.63
21999 Allowance for Bad Debts	<u>(1,235.00)</u>
Total Notes Receivables/Mortgage Grants	51,740.63
Unrestricted Investments - NCF	
22100 Unrestricted Reserve 1075491	716,531.55
22200 Ecclesiastical Reserve 107018	24,884.45
22300 Oiko Credit 109100000069	<u>100,001.87</u>
Total Unrestricted Investments - NCF	841,417.87
Unrestricted Investments- NCT Council Assigned	
23100 NCTC - Wilshire Reserve 506083000164	<u>4,294,387.79</u>
Total Unrestricted Investments- NCT Council Assigned	4,294,387.79

**The Synod of Southern California and Hawaii**  
**Balance Sheet**  
**as of October 31, 2020**

	<b>Total</b>
Temporarily Restricted Investments NCF	
24100 Church Development Fund 1038031	3,364,748.60
24200 Southern California Foundation 1060390	203,564.51
24300 Langlie Fund 1033134	24,873.67
24400 Edwards Fund 1033232	21,188.90
24500 Life Income Plans - Paid in Lump Sums	<u>27,331.67</u>
Total Temporarily Restricted Investments NCF	3,641,707.35
Permanently Restricted Funds	
25100 Pooled Presbyterian Foundation Accounts	2,604,863.88
25200 Life Income Plans - Est. Permanent Funds	<u>24,038.60</u>
Total Permanently Restricted Funds	2,628,902.48
Fixed Assets	
27100 Furniture and Equipment	34,719.27
27200 Accumulated Depreciation	<u>(34,719.48)</u>
Total Fixed Assets	<u>(0.21)</u>
Total Long Term Assets	<u>11,458,155.91</u>
Total Other Assets	<u>11,458,155.91</u>
<b>TOTAL ASSETS</b>	<b>12,938,596.60</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
30000 Accounts Payable	6,765.65
31200 Vacation / PTO Accrual	8,269.03
31300 Flexible Spending Account	(302.37)
31400 403-B Payable	12,360.00
31500 Funds Held in Trust	<u>79,874.64</u>
Total Other Current Liabilities	<u>106,966.95</u>
Total Current Liabilities	<u>106,966.95</u>
Total Liabilities	106,966.95
Equity	
Net Assets	
41000 Unrestricted Net Assets	1,273,385.94
42000 Unrestricted Net Assets - Council Designated	4,178,421.35
43000 Temporarily Restricted Net Assets	6,183,690.69
44000 Permanently Restricted Assets	<u>2,699,961.01</u>
Total Net Assets	14,335,458.99
Opening Balance Equity	
Retained Earnings	413,958.00
Net Income	<u>(1,917,787.34)</u>
Total Equity	<u>12,831,629.65</u>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>12,938,596.60</b>



Permanent Funds with Income Benefiting Synod of Southern California and Hawaii

October 31, 2020

Fund ID	Fund Description	Fund Open Date	Agreement No	Market Value 12/31/19	Available Funds	Market Value 9/30/20	Change in FMV	Fund Use
102240000222	Lillian McElhaney Memorial Fund-35416	6/30/1980	19801028	17,264.01	832.59	16,800.77	(463.24)	Capital Expense
102240000232	Marie D. Messick Memorial Fund-34273	3/30/1973	19730755	17,861.65	-	17,382.36	(479.29)	General Fund
102240000294	Francis Greenlee Memorial Fund-33403	12/15/1967	19670622	8,750.74	760.32	8,515.94	(234.80)	REPL
102240000352	Ralph M. and Beulah Speelmon Memorial Fund-32993	12/31/1973	19640092	10,633.57	-	10,348.25	(285.32)	General Fund
102240001001	The Alberta Fund-34447	5/25/1975	19750527	2,695.29	-	2,622.97	(72.32)	General Fund
102240004054	Elias Family Memorial Fund-34069	9/30/1979	19720539	44,259.42	-	43,071.83	(1,187.59)	33% - Disaster Relief Neighborhood Centers, Campers, church day care center, hospital chaplaincies
102240004068	Alfred A. and Jody Gregory Fund-34730	3/28/1977	19715546	102,016.77	8,438.04	99,279.38	(2,737.39)	Urban work
102240004070	Alfred A. and Jody Gregory Family Fund-34732	3/28/1977	19770605	160,628.49	-	156,318.40	(4,310.09)	General Fund
102240004787	O. Scott and Ila W. McFarland Memorial Fund-36521	12/19/1986	19860656	13,803.26	-	13,432.88	(370.38)	Partnering Grant
102240005383	Trinidad Salazar Memorial Fund-37116	7/17/1989	19890618	20,675.05	997.26	20,120.38	(554.67)	Hispanic Ministry
102240005891	Albert E. and Avanelle M. Smith Memorial Fund-36839	9/30/1992	19880067	11,698.35	-	11,384.45	(313.90)	Hungry and homeless
102240005926	Racial Ethnic Pastoral Scholarship Fund-38372	10/22/1992	19920662	155,273.83	13,887.94	162,262.09	6,988.26	REPL - Scholarship
102240005946	Olmstead Trust-38371	10/9/1992	19920661	691,143.01	37,513.83	672,597.81	(18,545.20)	Chaplaincy Consortium
102240006050	Black Advisory Committee Fund-38965	8/12/1993	19930647	8,736.60	-	8,778.20	41.60	Black Advisory Committee
102240070027	Elias Family Memorial Fund-34064	11/7/2002	19720538	14,699.33	2,653.85	14,304.91	(394.42)	Neighborhood Centers, Campers, church day care center, hospital chaplaincies
102240070030	Elias Family Memorial Fund-34067	11/7/2002	19720538	7,349.64	567.21	7,152.44	(197.20)	Disaster Relief
102240070587	Samuel C. and Mildred L. Rue Fund-34457	2/19/2003	19750549	31,732.95	-	30,881.48	(851.47)	General Fund
102240070798	The Synod of Southern California & Hawaii's Dorcas Davis Memorial Fund - 2002-30645	5/8/2003	20030120	672,189.22	29,182.91	654,152.61	(18,036.61)	28% - JPIC 28% - Union Station 44% - Witness for Peace
102240100648	Betty W. Moore Memorial Fund-36299	10/31/1995	19850417	8,902.48	-	8,663.60	(238.88)	La Casa de San Gabriel
102240101592	Albert E. and Avanelle M. Smith Memorial Fund-36832	9/30/1992	19880067	11,693.83	-	11,380.05	(313.78)	Presbyterian Women of the Synod
102240101747	Choate - McClellan Family Memorial Fund-45632	5/19/2000	20000223	6,407.75	-	6,235.80	(171.95)	La Casa de San Gabriel
102240101978	Rose M. Baguez Memorial Fund-36846	7/24/2001	19880075	12,088.29	583.52	11,763.94	(324.35)	Hispanic Ministry
102240202290	Elias Family Memorial Fund-55976	10/31/2009	19790301	53,593.16	-	52,155.13	(1,438.03)	Disaster Relief
102240202291	Elias Family Memorial Fund-55977	10/31/2009	19790301	107,186.38	17,170.79	104,310.29	(2,876.09)	Neighborhood Centers, Campers, church day care center, hospital chaplaincies
102240202303	Elias Family Memorial Fund-57953	10/31/2009	19720537	25,106.13	1,127.16	24,432.46	(673.67)	Neighborhood Centers, Campers, church day care center, hospital chaplaincies
102240202307	Elias Family Memorial Fund-57957	10/31/2009	19720537	12,553.08	-	12,216.23	(336.85)	Disaster Relief
102241004023	Anonymous No. 8 - 2 of 3 - Southern California Foundation-32840	6/30/1986	19624841	5,288.52	-	5,146.59	(141.93)	General Fund

**Total Presbytery Foundation**

**2,234,230.80**

**113,715.42**

1,130.34 General Fund Use - Interest earned from savings account  
292.01 PDA Contributions  
22,044.96 JPIC  
1,453.92 SNAC Offering and Donations  
1,991.91 Volunteer in Mission  
301.85 Washington Legislation  
11,020.46 Korean PC  
24,898.96 Jim and Alice Furuya - REPL

**New Covenant Trust**

Wilshire Property Reserve

23100 4,485,582.68

**New Covenant Funds**

Unrestricted Reserve

Update #

Ecclestial Reserve

22100 704,041.31

Oiko Credit

22200 29,848.20

Church Development Fund

22300 100,001.87

Southern California Foundation

24100 3,828,939.37

Langlie Funds

24200 243,924.54

Edwards Funds

24300 29,910.77

24400 25,479.81

2,428.67 St. Paul loan

8,114.09 Social Prog, Church Ext work, Ministries/New Churches, Young ppl summer project

10,737.64 Any Religious or Hospital Use

1,201.15 General Use

**199,331.31 Total In Chase Restricted Fund Balance**

**Presbyterian Foundation Restricted Funds (Direct Distributions  
Balance as of 10/31/20**

Fund ID	Fund Description	Agreement No	Market Value as of 9/30/2020	Market Value as of 12/31/2019	Change in FMV	Fund Restrictions
102240000219	Dr. James T. McCreight Memorial Fund-34573	19760537	6,691.86	6,876.37	-184.51	For its use in the care and support of retired ministers, missionaries and/or full-time lay persons who have been workers or employees and/or the spouses of same of the United Presbyterian Church in the USA who live in Presbyterian-related retirement facilities within the boundaries of said Synod. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240000240	G. Walter Monroe Memorial Fund-90424	19835375	1,242.15	1,271.69	-29.54	For the purposes of Christian Education. Support the operation of Presyterian Camps & Conference Center
102240000457	Rex and Laura Lane Memorial Fund-33496	19680154	148,465.91	152,559.49	-4,093.58	to support the operation of Presbyterian camps & Conferences center
102240004133	Josephine W. Leonard Fund-34431	19750504	3,739.57	3,842.70	-103.13	For support of retired ministers, missionaries, full-time lay persons who have been workers or employees and/or spouses of same of The United Presbyterian Church in the U.S.A. who live in Presbyterian-related retirement facilities within the boundaries of said Synod. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240004708	Stewart Lacy Memorial Scholarship Fund-37551	19860638	4,909.79	4,792.92	116.87	to support the operation of Presbyterian camps & Conferences center
102240004982	Carl E. Berger and Florence L. Berger Memorial Fund-34444	19750525	17,306.54	17,783.74	-477.20	For the support of the work of the Church in the care of retired clergy and missionaries, and other provisions for the elderly in Southern California. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240005061	Dorcas D. Davis Memorial Fund - 7-36510	19860651	190,762.12	196,021.88	-5,259.76	To support its work with the Witness for Peace - Pacific Southwest Region, 3782 Holden Avenue, Los Alamitos, California, 90720, to support their work among refugees, and for the oppressed or needy in the United States of America and the world.
102240005066	Dorcas D. Davis Memorial Fund - 12-36513	19860651	119,226.34	122,513.71	-3,287.37	To support its [Synod of Southern California & Hawaii] work with Pasadena Union Station, 132 North Euclid Street, Pasadena, California, 91101, to support activities which provide any or all of the following: shelter, food, counseling, job placement or emergency care to people in need. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240005257	Addison S. and Flora H. Moore Fund-34432	19750508	12,146.28	12,481.17	-334.89	The net income only therefrom shall be paid in quarterly payments to the Synod of Southern California for Support of Retired ministers, missionaries, full-time lay persons who have been workers or employees, and/or the spouses of same, of The United Presbyterian Church in the U.S.A. who live in Presbyterian-related retirement facilities within the boundaries of said Synod. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240005337	Clifford M. and Miriam L. Drury Fund-34452	19750532	3,454.32	3,549.56	-95.24	To the Synod of Southern California of The United Presbyterian Church in the U.S.A., for support of retired servants of The United Presbyterian Church in the U.S.A., or their spouses, who live in Presbyterian-related retirement facilities within the boundaries of said Synod. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240005701	Dr. Gladys Whitmore Memorial Fund 2-34559	19760514	5,626.37	5,781.53	-155.16	For its [Synod of Southern California] use in the care and support of retired ministers, missionaries and/or full-time lay persons who have been workers or employees and/or the spouses of same of the United Presbyterian Church in the USA who live in Presbyterian-related retirement facilities within the boundaries of said Synod. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
1022400095020	Youth Opportunity Fund-53463	19710506	3,210.60	3,299.12	-88.52	to support the operation of Presbyterian camps & Conferences center
102240100854	Dorothy H. Arnim Fund-34557	19760507	3,178.10	3,265.71	-87.61	For its [Synod of Southern California] use in the care and support of retired ministers, missionaries and/or full-time lay persons who have been workers or employees and/or the spouses of same of The United Presbyterian Church in the USA who live in Presbyterian-related retirement facilities within the boundaries of said Synod. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240101570	Ray L. and Leatrice I. Thurston Memorial Fund-36952	19880642	4,535.20	4,660.24	-125.04	shall use its proportionate share of the said net income for camp development. If there is no development need then it is to be used for maintenance. Zephy Point Conference Center
102240101619	Rex and Laura Lane Memorial Fund-34167	19730508	29,506.90	30,320.48	-813.58	to support the operation of Presbyterian camps & Conferences center
102240102053	Curtis Fund-47459	20010593	55,093.98	56,613.05	-1,519.07	For the relief and benefit of deserving aged persons residing in Southern California and who need the same and who are chosen by said Synod in its discretion. Monte Vista Grove Homes and Westminster Garden Home a 50% - 50% basis. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240200516	Van H. and Olive M. Eakes Memorial Fund-52958	19939063	3,981.19	4,090.96	-109.77	For support of retired ministers, missionaries, and full-time lay persons who have been workers or employees and/or the spouses of same of the Presbyterian Church (U.S.A.) who live in a Presbyterian-related retirement facility. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240200772	Rex and Laura Lane Memorial Fund-53341	19680536	62,271.38	63,988.35	-1,716.97	to support the operation of Presbyterian camps & Conferences center
102240201908	Hessel-Wonder Family Memorial Fund-53156	19910522	29,850.50	30,673.54	-823.04	For support of retired ministers, missionaries, and full-time lay persons who have been workers or employees and/or the spouses of the same of the Presbyterian Church (USA) who live in a Presbyterian-related retirement facility located in Pasadena. [effective April 2015 Synod of Southern California and Hawaii requested we pay the income from this fund directly to Monte Vista Grove Homes on their behalf.]
102240202527	Bates-Coon Family Memorial Fund-56268	19900312	11,074.96	11,380.31	-305.35	For the support of the Presbyterian Camps & Conference center, Camperships for minority or disadvantaged youth. If this ministry no longer exists, then said income shall be used for purposes as similar as possible to the original intent of donor.
102240202774	Bates-Coon Trust Fund-101208	20120038	41,778.28	42,930.21	-1,151.93	For the support of the Presbyterian Camps & Conference center, Camperships for minority or disadvantaged youth. If this ministry no longer exists, then said income shall be used for purposes as similar as possible to the original intent of donor.
<b>Totals</b>			<b>758,052.34</b>	<b>778,696.73</b>	<b>-20,644.39</b>	

**Synod of Southern California Hawaii  
Congregational Partnering Grant as of  
October 31, 2020**

	<b>Totals</b>	<b>Los Ranchos</b>	<b>San Fernando</b>	<b>San Gabriel</b>	<b>Riverside</b>	<b>San Diego</b>	<b>Santa Barbara</b>	<b>Pacific</b>
Fund allocation	2,400,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00
Additional approved fund allocation	1,200,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
Reallocation of Hanmi Funds	-	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
<b>Sub-totals</b>	<b>3,600,000.00</b>	<b>480,000.00</b>	<b>480,000.00</b>	<b>480,000.00</b>	<b>480,000.00</b>	<b>480,000.00</b>	<b>480,000.00</b>	<b>480,000.00</b>
<b>Fund usage/allotment:</b>								
2015 Grants Allocation	(1,676,801.67)	(300,000.00)	(375,000.00)	(240,668.00)	(166,133.67)	(145,000.00)	(450,000.00)	-
2015 Grants Allocation	(110,000.00)	(85,000.00)	-	-	-	(25,000.00)	-	-
2015 Grants Allocation	(69,166.00)	-	-	(16,666.00)	-	-	-	(52,500.00)
2018 Grant Allocation	(292,501.00)	-	(75,000.00)	-	-	-	(5,000.00)	(40,000.00)
2019 Grant Allocation	(190,250.00)	-	-	-	-	(63,750.00)	-	(59,000.00)
<b>2020 Grant</b>								
SG Pasadena Presb Church Relaunch SLM ck 1960 1/17/20	(26,000.00)			(26,000.00)				
P of SD Anchor City Church (NWC)	(50,000.00)					(50,000.00)		
PoR Stonewall Ministries (NWC) matching grant	(15,000.00)				(15,000.00)			
PofP Faith Presbyterian Church (2nd Generation)	(20,000.00)							(20,000.00)
PofP Fund for Ministry Innovation - (Post pandemic 54 church & 2NWC)	(125,000.00)							(125,000.00)
<b>2020 Grant Allocation</b>	<b>(236,000.00)</b>	<b>-</b>	<b>-</b>	<b>(26,000.00)</b>	<b>(15,000.00)</b>	<b>(50,000.00)</b>	<b>-</b>	<b>(145,000.00)</b>
<b>Total Allocated</b>	<b>(2,574,718.67)</b>	<b>(385,000.00)</b>	<b>(450,000.00)</b>	<b>(283,334.00)</b>	<b>(181,133.67)</b>	<b>(283,750.00)</b>	<b>(455,000.00)</b>	<b>(296,500.00)</b>
<b>Net Remaining Allocated Balance as of 10/31/20</b>	<b>1,025,281.33</b>	<b>95,000.00</b>	<b>30,000.00</b>	<b>196,666.00</b>	<b>298,866.33</b>	<b>196,250.00</b>	<b>25,000.00</b>	<b>183,500.00</b>
<b>Church Development Unallocated Balance</b>	<b>2,803,658.04</b>							
<b>Church Development Fund Balance at 10/31/20</b>	<b>\$ 3,828,939.37</b>							

# Attachment 2

Synod of Southern California and Hawaii  
Committee on Representation and Nominations  
Report to Synod Assembly  
December 5, 2020

The Committee on Representation and Nominations has met multiple times throughout the year to discern leadership for the Synod. The Committee also reorganized several working groups that were regulated by the October 2019 Standing Rules of the Commission of Assembly.

## For Action

7. The Committee on Representation and Nominations recommends that the Assembly confirm the following succession as provided in the Synod's Bylaws:
  - a. The current Moderator, RE Pat Niles (LR, Wf), automatically becomes the Chair of the Synod Commission of Assembly.
  - b. The current Vice-Moderator, TE Suzanne Malloy (SB, Wf), becomes the Moderator.
8. The Committee on Representation and Nominations places in nomination the following persons as Synod Officers:
  - a. Vice-Moderator: RE Janine Tanahuvia (SF; Lf)
  - b. Treasurer: RE Susan Skoglund (RS, Wf).
9. The Committee on Representation and Nominations places in nomination the following persons as members of the Commission of Assembly:
  - a. Latin@ representation: TE Juan-Daniel Espitia (SD; Lm)
  - b. Asian representation: TE Joseph Shin (LR; Am)
  - c. Note: RE Yvonne Harmon (SG; Bf) was elected by the Commission of Assembly in order to fill the vacancy for African-American representation.
10. The Committee on Representation and Nominations places in nomination the following persons as members of the Polity and Records Committee:
  - a. Class of 2023: RE Don Reiersen (RS; Wm) and RE Carole Ostrander (SD, Wf)
  - b. Chair: RE Sandy Thoits (SB, Wf), Class of 2022.
11. The **Commission of Assembly** places in nomination the following persons as members of the Committee on Representation and Nominations:
  - a. Class of 2023: TE Jim Pazan (SB; Wm), RE Jane Parker (LR; Wf), RE Frances Lin (SD; Af)
  - b. Chair: TE David Won (PA; Am), Class of 2021
  - c. There is an additional candidate for one of two vacancies in the Class of 2022, who will be nominated from the floor of the Assembly.
12. On October 10, 2020, the Commission of Assembly approved a motion to allow additional nominees to Commission of Assembly committees to be presented for election by the Synod Assembly. Thus, the Committee on Representation and Nominations nominates the following persons for their respective committees:
  - a. Partnering Grants: TE Janet Loughry (SB, Wf), Class of 2022
  - b. Restricted and Special Funds: TE Kristin Leucht (SF, Wf), Class of 2021
  - c. Justice Peace and Integrity of Creation: RE Emily Fuentes (LR, Wf), Class of 2023
  - d. Racial-Ethnic Pastoral Leadership: TE Timm Cyrus (PA; Bm), Class of 2023
  - e. Finance: RE Richard Demming (LR; Wm), Class of 2021.

13. Per the Standing Rules of the Commission of Assembly, the Commission of Assembly elected the following persons as members for their respective committees, and in consultation with the members of the committee, appointed the chair. The Committee on Representation recommends the Synod Assembly confirm the following members of these Commission of Assembly committees, effective January 1, 2021:

a. Partnering Grants

i. Class of 2023:

1. RE Jeannine Ford (LR; Bf)
2. TE Paul Knopf (RS; Am)
3. TE Jeya So (SD; Af)

ii. Appoint TE Ken Baker (SF; Wm), Class of 2021, Chair

b. Restricted and Special Funds

i. Class of 2022:

1. TE Grace Park (PA; Af)
2. TE Sam Roberts (RS; Bm)

ii. Class of 2023:

1. RE Sallie Cuaresma (PA; Nf)
  2. RE Monica Colonnier (LR; Wf)
  3. RE Wilson Kayange (RS; Bm)
- iii. RE Jane Atkins Vasquez (SG; Wf), Class of 2022, continues as Chair

c. Justice, Peace and Integrity of Creation

i. Class of 2023:

1. RE Kathleen Julian (LR; Wf)
2. TE Ann Hayman (PA; Wf)

ii. TE Darrel Meyers (SF; Wm), Class of 2021, continues as Chair

d. Racial-Ethnic Pastoral Leadership

i. Class of 2023:

1. RE Hagar Benitez (LR; Lf)

ii. RE Hagar Benitez (LR; Lf), Class of 2023, continues as Chair

e. Finance

i. Class of 2022:

1. CRE Bonnie Boe (SB; Wf)
2. RE Paul Nibarger (PA; Wm)
3. TE Cheryl Raine (RS; Wf)

ii. Class of 2023:

1. RE Maurice Caskey (SD; Wm)
2. RE Moon-Ja Chung (PA; Af)
3. TE Wendy Tajima (SG; Af)

iii. Appoint TE Wendy Tajima (SG; Af), Class of 2023, Chair.

## **For Information**

1. The Committee on Representation and Nominations thanks the following individuals whose terms of service have ended.

TE Joshua Yee (PA), Chair of Commission of Assembly

RE Bill Hughes (SB), Treasurer

RE Hagar Benitez (LR), Latin@ Representation, Commission of Assembly

RE Liz Hicks (PA), African-American Representation, Commission of Assembly

TE David Won (PA), Asian Representation, Commission of Assembly

RE Martha Kadue (PA, Chair), Polity and Records Committee

TE Sylvia Karcher (RS), TE Paul Reeves (LR), RE Sharon Wakamoto (LR),

Committee on Representation and Nominations

TE Linda Culbertson (PA, Chair) and RE Jim Shepard (RS), Partnering Grants Committee

TE Wendy Tajima (SG), Restricted and Special Funds Committee

RE Carol Sherwood (SF) and RE Sue Davenport (SB), Justice Peace and the Integrity of Creation

TE Martin Garcia (LR), Racial-Ethnic Pastoral Leadership

RE Jim Stuecke (SB, Chair), RE Julie Sager (LR), RE Bill Hughes (SB, ex officio), Finance Committee.

2. See below for a full roster of expected officers and members of Synod commissions, committees, and Commission of Assembly committees, effective January 1, 2021. Nominees are listed in ***bold italics***.

<b>Commission of Assembly</b>			
<b>-----Synod Officers-----</b>		<b>---Presbytery Executives---</b>	
RE Pat Niles (CoA mod; Wf)	LR	TE Forrest Claassen Wm	LR
TE Suzanne Malloy (Synod mod; Wf)	SB	TE Linda Culbertson Wf	PA
<b><i>RE Janine Tanahuvia (vice-mod; Lf)</i></b>	<b><i>SF</i></b>	TE Lee Ireland Wm	RS
<b><i>RE Susan Skoglund (treasurer; Wf)</i></b>	<b><i>RS</i></b>	TE Michael Mudgett Wm	SD
TE Mark Hong (stated clerk; Am)	LR	TE Juan Sarmiento Lm	SF
		TE Wendy Tajima Af	SG
		RE Sandy Thoits (designee) Wf	SB
<b>-----Commissioners-----</b>		<b>--Added for Racial Ethnic Balance--</b>	
RE Sue Currie 11/2019 Wf	LR	<b><i>TE Juan-Daniel Espitia</i></b> 1/2021 Lm	<b><i>SD</i></b>
RE Frances Lin 12/2019 Af	SD	RE Yvonne Harmon 06/2020 Bf	SG
TE N'Yisrela Watts-Afriyie 12/2019 Bf	SG	<b><i>TE Joseph Shin</i></b> 1/2021 Am	<b><i>LR</i></b>
RE Melodee Kistner 03/2020 Wf	RS		

<b><u>Permanent Judicial Commission</u> (11)</b>			
<b>-----Class of 2021-----</b>		<b>-----Class of 2023-----</b>	
TE R. Winston Presnall (chair) Wm	LR	RE Linda Therien Wf	SD
TE Robert Wendel Wm	SG	RE Jeff Heath Wm	RS
RE Janice Takeda Af	SG	TE John Langfitt Wm	SF
		RE Carole Wheeler Wf	SF
<b>-----Class of 2025-----</b>			
RE Tracie Lyons Bf	PA	TE David Won Am	PA
RE Tina Blair Wf	RS	TE Mickey Fenn 03/2020 Wf	SB

<b><u>Polity and Records Committee</u> (9)</b>			
-----Class of 2021-----		-----Class of 2022-----	
TE Dee Lily Wf	LR	RE Areta Crowell 11/2019 Wf	SG
RE Steve Salyards Wm	SG	TE Daniel Ko 11/2019 Am	PA
TE Dave Wilkinson Wm	SF	RE Sandy Thoits ( <i>ch</i> ) 11/2019 Wf	SB
-----Class of 2023-----			
<i>RE Don Reiersen (2<sup>nd</sup> term) Wm</i>	<i>RS</i>	<i>RE Carole Ostrander (2<sup>nd</sup> term)</i>	<i>SD</i>
Vacancy		Wf	

<b><u>Committee on Representation and Nominations</u> (12)</b>			
-----Class of 2021-----		-----Class of 2022-----	
<del>TE Suzanne Malloy Wf</del>	SB	TE Mickey Fenn 03/2020 Wf	SB
RE Jerri Rodewald 06/2020 Wf	RS	CRE Ruth Mandernach 3/2020 Wf	SF
TE Wendy Tajima 11/2019 Af	SG	<i>Nominee from floor</i>	
TE David Won (chair) 11/2019 Am	PA	Vacancy	
-----Class of 2023-----			
<i>TE Jim Pazan 06/2020 Wm</i>	<i>SB</i>	<i>RE Jane Parker Wf</i>	<i>LR</i>
<i>RE Frances Lin Af</i>	<i>SD</i>	Vacancy	

<b><u>CoA Partnering Grants Committee</u> (9)</b>			
-----Class of 2021-----		-----Class of 2022-----	
TE Ken Baker ( <i>chair</i> ) Wm	SF	TE Ken Gardner Wm	SF
RE Sue Currie Wf	LR	TE N'Yisrela Watts-Afriyie Bf	SG
TE David Won Am	PA	<i>TE Janet Loughry Wf</i>	<i>SB</i>
-----Class of 2023-----			
<i>RE Jeannine Ford Bf</i>	<i>LR</i>	<i>TE Jeya So Af</i>	<i>SD</i>
<i>TE Paul Knopf Am</i>	<i>RS</i>	Vacancy	SB

<b><u>CoA Restricted Funds Committee</u> (9)</b>			
-----Class of 2021-----		-----Class of 2022-----	
RE Maurice Caskey (1 <sup>st</sup> term) Wm	SD	RE Jane Vasquez (ch; 2 <sup>nd</sup> tm) Wf	SG
RE Areta Crowell (1 <sup>st</sup> term) Wf	SG	<i>TE Grace Park Af</i>	<i>PA</i>
<i>TE Kristin Leucht Wf</i>	<i>SF</i>	<i>TE Sam Roberts Bm</i>	<i>RS</i>
-----Class of 2023-----			
<i>RE Sallie Cuaresma (2<sup>nd</sup> term) Nf</i>	<i>PA</i>	<i>RE Wilson Kayange Bm</i>	<i>RS</i>
<i>RE Monica Colonnier Wf</i>	<i>LR</i>		



<b><u>CoA Justice, Peace and Integrity of Creation</u> (12)</b>			
----Class of 2021----			----Class of 2022----
TE Walter Contreras Lm	SG		RE Carolyn Harris Wf
RE Tom English Wm	SD		TE Cliff O'Daniel Bm
TE Darrel Meyers (chair) Wm	SF		TE ShinHwa Park Af
RE Beryl Smith Wf	LR		RE Karen Speros Wf
TE In Yang Am	RS		
<b>----Class of 2023----</b>			
<b><i>RE Kathleen Julian</i></b> 06/2020 Wf	<b><i>LR</i></b>		<b><i>TE Ann Hayman</i></b> Wf
<b><i>RE Emily Fuentes</i></b> Wf	<b><i>LR</i></b>		

<b><u>CoA Racial Ethnic Pastoral Leadership Committee</u> (6)</b>			
----Class of 2021----			----Class of 2022----
TE John Moon 06/2020 Am	SG		TE Alfredo Delgado Lm
Vacancy			RE Debbie Law Af
<b>----Class of 2023----</b>			
<b><i>RE Hagar Benitez (ch; 2<sup>nd</sup> tm)</i></b> Lf	<b><i>LR</i></b>		<b><i>TE Timm Cyrus</i></b> Bm
			<b><i>PA</i></b>

<b><u>CoA Finance Committee</u> (9)</b>			
----Class of 2021----			----Class of 2022----
<b><i>RE Richard Demming</i></b> Wm	<b><i>LR</i></b>		<b><i>RE Paul Nibarger (2<sup>nd</sup> tm)</i></b> Wm
Vacancy	SF		<b><i>CRE Bonnie Boe</i></b> Wf
Vacancy			<b><i>TE Cheryl Raine</i></b> Wf
<b>----Class of 2023----</b>			
<b><i>RE Maurice Caskey (2<sup>nd</sup> tm)</i></b> Wm	<b><i>SD</i></b>		<b><i>TE Wendy Tajima (chair)</i></b> Af
<b><i>RE Moon-Ja Chung</i></b> Af	<b><i>PA</i></b>		
<i>Synod Treasurer is an ex-officio member</i>			

Year: **2019**

Synod Staff, Committees, Boards, Organizing Bodies, Working Groups, and Cabinets: 2019													
#	Unit/entity	T Total	Gender and Ordination Status				Race/Ethnicity						
			Male T E	Male R E	Female T E	Female R E	As Asian /Pacific Islander	B Black/ African American	Af African	H Hispanic/ Latino/a	NA Native American	ME Middle Eastern	W White/ European American
1	Synod PJC	10	4	1	0	5	2	0	0	0	0	0	8
2	Synod Executive Cmte	21	7	1	5	8	5	2	0	1	0	0	13
3	Synod COR	6	2	0	3	1	3	0	0	0	0	0	3
4	Synod Nom Cmte		This committee is part of Synod COR (#3)										
5	Synod Commissioners	29	8	6	7	8	8	1	0	2	0	0	18
6	Synod Staff	4	1	1	1	1	2	1	0	0	1	0	2
7	Officers	5	2	1	1	1	2	0	0	0	0	0	3
8	P&R	9	2	2	1	4	1	0	0	0	0	0	8
9													
10													
11													
12													
13													
14													
15													
16													
	<b>Totals</b>	84	26	12	18	28	23	4	0	3	1	0	55

**Key:** **As** = Asian; **B** = Black, African American; **Af** = African; **H** = Hispanic/Latino/a; **NA** = Native American; **ME** = Middle Eastern; **W** = White

**MT** = Male Teaching Elder; **FT** = Female Teaching Elder; **MR** = Male Ruling Elder; and **FR** = Female Ruling Elder

**Notes:** The sum of Male Teaching Elders (ministers), Male Ruling Elders, Female Teaching Elders (ministers), and Female Ruling Elders should equal the number in the Total column.

Multi-racial or multi-ethnic persons should be included in each applicable Race Ethnicity category. If there are no multi-racial or multi-ethnic persons in a particular group or committee, the sum of the six race ethnicity categories should equal the number in the Total column.

Synod Staff, Committees, Boards, Organizing Bodies, Working Groups, and Cabinets: 2019, continued											
#	Unit/entity	T Total	Ability			Age					
			DNA Persons w/ disability requiring NO accommodation(s)	DRA Persons w/ disability requiring accommodation(s)	ND Persons with NO DISABILITY	Y ≤25	YA 26-35	A1 36-45	A2 46-55	MA 56-64	SA ≥65
1	Synod PJC	10	0	0	10	0	0	0	3	2	5
2	Synod Executive Cmte (Council)	21	0	0	21	0	1	2	3	8	7
3	Synod COR	6	0	0	6	0	0	0	2	1	3
4	Synod Nom Cmte	Included in Synod COR (#3)									
5	Synod Commissioners	29	0	0	29	0	3	5	7	6	8
6	Synod Staff	4	0	0	4	0	0	2	0	1	1
7	Synod Officers	5	0	0	5	0	1	1	1	0	2
8	P&R	9	0	0	9	0	0	1	1	2	5
9											
10											
11											
12											
13											
14											
15											
16											
	<b>Totals</b>	84	0	0	0	0	5	11	17	20	31

**Key:** **D** = Person With Disability (PWD) "Persons with disabilities are a diverse group of individuals who have a physical or mental disability that substantially limits one or more major life activities, such as relating, caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working." (Adapted definition from General Assembly *Minutes*, 1991, Part I, p. 630)

**NA** = Person with disability not requiring accommodation(s); **RA** = person with disability requiring accommodation(s); and **ND** = No Disability

**Y** = Youth 25 and younger; **YA** = Young Adult 26-35; **A1** = Adult 36-45; **A2** = Adult 46-55; **MA** = Mature Adult 56-64; **SA** = Senior Adult 65 and older

Note: The sum of the four age groups should equal the number in the Total (persons) column.

# Attachment 3

## *Legacy of Caring... Fall 2020*

### Support Presbyterian Chaplaincy at LAC+USC Medical Center

*Pray* Li\$ up this ministry in prayer

- Your prayers for pa3ents, families, staff and chaplains support and sustain this important work of caring
- Add Presbyterian Chaplaincy to your prayer list

*Give* Con3nue the legacy

- Your dona3ons and financial partnership make this ministry possible
- Contact Amy at the Presbytery of the Pacific [abenneA@pacificpresbytery.org](mailto:abenneA@pacificpresbytery.org) to find out more about one 3me and sustaining contribu3ons

*Remember* Interfaith Memorial Service for Unclaimed Dead

- Thursday, December 3, 2020, 10:00 am
- Los Angeles County Cemetery - Via Zoom Only (stay tuned for link)

*Acts of Kindness* Share handmade blankets with pa3ents

- Volunteers from many faith communi3es create handmade blankets with hospital pa-3ents. You can create blankets - Blankets can be knit, crochet, sewn or quilted, 36" x 36" The deadline to donate handmade blankets is December 10, 2020.
- Contact Elizabeth at the Dept. of Spiritual Care at (323) 409-4715 or [egibbszehnder@dhs.lacounty.gov](mailto:egibbszehnder@dhs.lacounty.gov)

*Gather* Hygiene Kits for homeless pa3ents

- These are shared with homeless pa3ents from the chaplain's office, Angel Interfaith and the LAC+USC Emergency Department
- A gallon zip lock bag filled with a washcloth, bar of soap, toothbrush, toothpaste, shampoo, deodorant, comb, 3ssue, body lo3on, hand sani3er & socks.
- Contact Maria at Angel Interfaith Network at (323) 409-6923 or [office@angelinterfaith.net](mailto:office@angelinterfaith.net)

To find out more about how you can be a part of this important ministry, please contact Rev. Elizabeth Gibbs Zehnder, Chaplain at [Elizabeth.GibbsZehnder@gmail.com](mailto:Elizabeth.GibbsZehnder@gmail.com)

## Attachment 4



PRESBYTERIAN CAMP AND CONFERENCE CENTERS, INC.  
FINANCIAL STATEMENTS

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FOR THE YEAR ENDED  
DECEMBER 31, 2019

## TABLE OF CONTENTS

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**SCOTT KRIVIS & COMPANY**  
CERTIFIED PUBLIC ACCOUNTANT  
20700 VENTURA BOULEVARD, SUITE 234  
WOODLAND HILLS, CA 91364  
(818) 594-7200 \* (818) 594-0372 FAX

**INDEPENDENT ACCOUNTANT'S REVIEW REPORT**

Board of Trustees  
Presbyterian Camp and Conference Centers, Inc.  
Big Bear Lake, CA

We have reviewed the accompanying financial statements of Presbyterian Camp and Conference Centers, Inc. (a nonprofit corporation), which comprise the statement of financial position as of December 31, 2019, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of company management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement whether due to fraud or error.

**Accountant's Responsibility**

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance that there are no material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our report.

**Emphasis of Matter**

As discussed in note 8 to the financial statements Presbyterian Camp and Conference Centers, Inc. has received pre-litigation claims and is named as a defendant in multiple lawsuits related to the Sherpa Fire in June and July of 2016. While management believes there is a risk of an unfavorable outcome at this time in these matters, management is not able to reasonably estimate the amount of the loss. Accordingly, no accrual has been made in the financial statements for the ultimate resolution of these legal matters. Our opinion is not modified with respect to this matter.

**Accountant's Conclusion on the Financial Statements**

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

**Supplementary Information**

The supplementary information included on page 13 is presented for purposes of additional analysis and is not a required part of the basic financial statements. The information is the representation of management. We have reviewed the information and, based on our review, we are not aware of any material modifications that should be made to the supplementary information in order for it to be in accordance with accounting principles generally accepted in the United States of America. We have not audited the information and, accordingly, do not express an opinion on such information.

Scott Krivis & Company

Woodland Hills, California

June XX, 2020



PRESBYTERIAN CAMP AND CONFERENCE CENTERS, INC.  
Statement of Financial Position  
December 31, 2019

ASSETS

Assets:

Cash	\$ 58,177
Accounts receivable	4,736
Supplies inventory	12,092
Investments in securities (Notes 4 and 6)	1,000,751
Prepaid expenses and other assets	29,311
Property and equipment, net (Note 3)	<u>5,836,431</u>

Total assets	<u>\$ 6,941,498</u>
--------------	---------------------

LIABILITIES AND NET ASSETS

Liabilities:

Accounts payable and accrued expenses	\$ 50,980
Guest Group deposits (Note 2)	<u>87,921</u>

Total liabilities	<u>138,901</u>
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Commitments and Contingencies (Notes 8 and 9)

Net Assets (Note 2):

Unrestricted	5,793,135
Temporarily restricted	800,930
Permanently restricted (Note 7)	50,710

Unrealized gain on investments:

Temporarily restricted	144,405
Permanently restricted	<u>13,417</u>

Total net assets	<u>6,802,597</u>
------------------	------------------

Total liabilities and net assets	<u>\$ 6,941,498</u>
----------------------------------	---------------------

See Independent Accountant's Review Report  
The accompanying notes are an integral part of these financial statements

PRESBYTERIAN CAMP AND CONFERENCE CENTERS, INC.  
Statement of Activities  
For the Year Ended December 31, 2019

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Support and Revenues:				
Support:				
Contributions	\$ 1,250	\$ 47,916	\$ -	\$ 49,166
Total support	<u>1,250</u>	<u>47,916</u>	<u>-</u>	<u>49,166</u>
Revenues:				
Guest group rentals	776,349	-	-	776,349
Miscellaneous	9,789	-	-	9,789
Investment income	11	50,121	3,432	53,564
Insurance proceeds	<u>1,897</u>	<u>-</u>	<u>-</u>	<u>1,897</u>
Total revenues	<u>788,046</u>	<u>50,121</u>	<u>3,432</u>	<u>841,599</u>
Sub-Total	789,296	98,037	3,432	890,765
Net assets released from restrictions	<u>(59,104)</u>	<u>59,104</u>	<u>-</u>	<u>-</u>
Total revenues, gains, & other support	<u>730,192</u>	<u>157,141</u>	<u>3,432</u>	<u>890,765</u>
Expenses:				
Program services:				
Program expenses	813,576	-	-	813,576
Support services:				
General and administrative	<u>163,912</u>	<u>-</u>	<u>-</u>	<u>163,912</u>
Total expenses	<u>977,488</u>	<u>-</u>	<u>-</u>	<u>977,488</u>
Change in net assets	(247,296)	157,141	3,432	(86,723)
Net assets, beginning of year	<u>6,040,431</u>	<u>643,789</u>	<u>47,278</u>	<u>6,734,498</u>
Net assets, end of year	<u>\$ 5,793,135</u>	<u>\$ 800,930</u>	<u>\$ 50,710</u>	<u>\$ 6,644,775</u>

See Independent Accountant's Review Report  
The accompanying notes are an integral part of these financial statements

PRESBYTERIAN CAMP AND CONFERENCE CENTERS, INC.  
Statement of Cash Flows  
For the Year Ended December 31, 2019

Cash Flow from Operating Activities

Change in net assets	\$ (86,723)	
Adjustments to reconcile net change in assets to net cash provided by operating activities:		
Depreciation	116,609	
(Increase)/decrease in:		
Accounts receivable	(1,100)	
Supplies inventory	631	
Prepaid expenses and other assets	(6,398)	
Increase/(decrease) in:		
Accounts payable and accrued expenses	(688)	
Guest Group deposits	<u>(21,416)</u>	
Net cash provided by operating activities		915

Cash Flows from Investing Activities:

Acquisition of property and equipment	(6,090)	
Purchases of investments, net	<u>(53,553)</u>	
Net cash used by investing activities		<u>(59,643)</u>
Net decrease in cash		(58,728)
Cash, beginning of year		<u>16,905</u>
Cash, end of year		<u>\$ 58,177</u>
Non-cash transactions - Increase in unrealized gain on investments		<u>\$115,861</u>

See Independent Accountant's Review Report  
The accompanying notes are an integral part of these financial statements.

PRESBYTERIAN CAMP AND CONFERENCE CENTERS, INC.  
Notes to Financial Statements  
December 31, 2019

**1. Organization and Operations:**

Organization Activities

Presbyterian Camp and Conference Centers, Inc. (PCCCI) was formed in October 2004 and began operations on April 1, 2005. PCCCI was formed by the Synod of Southern California and Hawaii, which is a governing body of the Presbyterian Church, USA (PCUSA). The synod consists of all the churches and ministers within a specified geographical district, organized for the purpose of facilitating the management of the religious, hospital and charitable activities of the PCUSA. PCCCI owns and operates two camp and conference centers located in Southern California which were formerly owned by the Synod. PCCCI assists in furthering the purposes of the PCUSA by providing retreat facilities and programmed camping to churches and religious organizations.

**2. Significant Accounting Policies:**

The following significant accounting policies of the Presbyterian Camp and Conference Centers, Inc. are used in the preparation of these financial statements.

Fund Accounting

The accounts of the organization are maintained in accordance with the principles of fund accounting. This is the procedure by which resources are classified for accounting and reporting into funds established according to their nature and purpose.

The organization has adopted FASB ASC 958-605, "Accounting for Contributions Received and Made", FASB ASC 958-205, "Financial Statements of Not-for-Profit Organizations: and FASB ASC 958-320, "Accounting for Certain Investments Held by Not-for-Profit Organizations." FASB ASC 958-320 requires that covered investments be reported in the statement of financial position at fair value with any realized gain and losses reported in the statement of activities and any unrealized gain and losses (the difference between cost and fair value) reported as a separate component of Net Assets on the statement of financial position.

See Independent Accountant's Review Report

PRESBYTERIAN CAMP AND CONFERENCE CENTERS, INC.  
Notes to Financial Statements  
December 31, 2019

2. **Significant Accounting Policies, continued:**

FASB ASC 958-205 establishes standards for external financial reporting by not-for-profit organizations and requires resources be classified for accounting and reporting purposes into net assets categories according to externally (donor) imposed restrictions. FASB ASC 958-605 requires that unconditional promises to give be recorded as receivables and revenues and requires the organization to distinguish between contributions received for each net asset category in accordance with donor-imposed restrictions. The assets, liabilities and net assets of the organization are reported within categories as follows:

Net Assets

“Unrestricted Net Assets” - the part of the net assets of the organization that is not temporarily restricted by donor-imposed stipulations - that is, the part of net assets resulting from (a) all revenues, expenses, gains, and losses that are not changes in temporarily restricted net assets and (b) reclassifications from (to) other classes of net assets as a consequence of donor-imposed stipulations, their expiration by passage of time, or fulfillment and removal by actions of the organization pursuant to those stipulations. The only limits on unrestricted net assets are broad limits resulting from the nature of the organization and the purposes specified in its articles of incorporation or bylaws and, perhaps, limits resulting from contractual agreements.

“Temporarily Restricted Net Assets” - the part of the net assets of the organization resulting from (a) contributions and other inflows of assets whose use by the organization can be fulfilled and removed by actions of the organization pursuant to those stipulations, (b) other asset enhancements and diminishments subject to the same kinds of stipulations, and (c) reclassifications to (from) other classes of net assets as a consequence of donor-imposed stipulations, their expiration by passage of time, or their fulfillment and removal by actions of the organization pursuant to those stipulations.

“Permanently Restricted Net Assets” - the part of the net assets of the organization resulting from donor-imposed restrictions that will not expire by the passage of time and cannot be removed by actions of the Board of Trustees.

See Independent Accountant’s Review Report

PRESBYTERIAN CAMP AND CONFERENCE CENTERS, INC.  
Notes to Financial Statements  
December 31, 2019

**2. Significant Accounting Policies, continued:**

Income Taxes

Presbyterian Camp and Conference Centers, Inc. is exempt from Federal income and California franchise taxes under the provisions of the Internal Revenue Code Section 501(c)(3) and corresponding California provisions. Accordingly, no provision has been made for such taxes in the accompanying financial statements. As a result of their tax-exempt status, there are no uncertain tax positions required to be reported in accordance with FIN48.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statement and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Property and Equipment

It is Presbyterian Camp and Conference Centers, Inc. policy to capitalize property, furnishings, equipment, and leasehold improvements over \$1,200. Lesser amounts are expensed. Building, improvements, furnishings, and equipment are capitalized at cost or fair market value at date of donation. Depreciation is computed using the straight-line method over the estimated useful lives of the assets which are as follows:

	<u>Years</u>
Building and improvements	5 - 30
Furniture and equipment	5 - 7

Guest Group Deposits

Guest Group deposits consist of deposits made for upcoming stays at the Big Bear Lake Christian Conference Center. Guest Group deposits are recognized as revenue at the opening date of each groups stay.

See Independent Accountant's Review Report

PRESBYTERIAN CAMP AND CONFERENCE CENTERS, INC.  
Notes to Financial Statements  
December 31, 2019

**3. Property and Equipment:**

Equipment is comprised of the following as of December 31, 2019:

Land	\$4,545,000
Buildings and improvements	2,197,082
Furniture and equipment	<u>374,131</u>
Property and Equipment, gross	7,116,214
Less accumulated depreciation	<u>(1,279,783)</u>
Property and Equipment, net	<u><u>\$5,836,431</u></u>

**4. Investments:**

The organization has invested funds as of December 31, 2019 as follows:

	<u>Cost</u>	<u>Fair Value</u>
New Covenant Balanced Growth Fund:		
CIF Funds	\$ 792,219	\$ 936,624
Endowment Fund	<u>50,710</u>	<u>64,127</u>
Total	<u><u>\$ 842,929</u></u>	<u><u>\$ 1,000,751</u></u>

**Financial instruments- Fair values and risk management**

The following table shows the carrying amounts and fair values of financial assets at December 31, 2019 including their levels in the fair value hierarchy:

<u>Financial assets</u>	<u>Carrying amount Designated at fair value</u>	<u>Fair Value</u>		
		<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Equity securities	\$ 1,000,751	\$ 1,000,751	-	-

**Level 1:** "Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets that the reporting entity has the ability to access at the measurement date. An active market for the asset is a market in which transactions for the asset occur with sufficient frequency and volume to provide pricing information on an ongoing basis".

See Independent Accountant's Review Report

PRESBYTERIAN CAMP AND CONFERENCE CENTERS, INC.  
Notes to Financial Statements  
December 31, 2019

**4. Investments, continued:**

**Level 2:** “Level 2 inputs are inputs other than quoted prices included within Level 1 that are observable for the asset, either directly or indirectly.” Examples of Level 2 inputs include the following: quoted prices for similar assets in active markets or in markets that are not active and inputs other than quoted prices that are observable for the asset.

**Level 3:** “Level 3 inputs are unobservable inputs for the asset. Unobservable inputs shall be used to measure fair value to the extent that observable inputs are not available, thereby allowing for situations in which there is little, if any, market activity for the asset at the measurement date.”

Investments are carried at fair value based on the net asset value of the underlying mutual funds as of the balance sheet date.

**5. Employee Benefits:**

Regular full-time employees, excluding the Executive Director, are provided with group health insurance. PCCCI will pay 50% of each eligible employee's health insurance premium under the plan. The employee is responsible for the remaining 50% of the premium through payroll deductions.

Retirement benefits are provided to regular full-time employees, excluding the Executive Director, who establish a 403(b) account. PCCCI will match the employee's contribution up to 6% of the employee's salary. For the year ending December 31, 2019 there were no salary deferrals or matching contributions.

Under the terms of the Executive Director's employment agreement, PCCCI will pay 100% of the health insurance premiums for the Executive Director and his family. PCCCI also agreed to pay retirement benefits of 6% of the Executive Director's salary and will match pension contributions up to 6% of the Executive Director's salary. For the year ended December 31, 2019, PCCCI's pension contribution expense was \$8,986.

See Independent Accountant's Review Report



PRESBYTERIAN CAMP AND CONFERENCE CENTERS, INC.  
Notes to Financial Statements  
December 31, 2019

**6. Concentration of Credit Risk:**

The organization maintains cash and investments in New Covenant Funds. These cash and investments are not insured. At December 31, 2019, the organization's uninsured cash and investments balance total \$1,058,928.

The organization maintains cash balances in Union Bank of California. Cash balances are insured to a maximum of \$250,000 through the FDIC. The organization has no uninsured cash balances at Union Bank of California at December 31, 2019.

**7. Endowment Fund Restrictions:**

Endowment funds (fair market value of \$64,127 at December 31, 2019) originally transferred from the Synod of Southern California and Hawaii have been classified as permanently restricted. These funds were donated many years ago to the Synod of Southern California and Hawaii for the direct benefit of the retreat centers. Currently, it is unclear what amount is in fact permanently restricted. Until such time the correct amount can be determined, the Endowment Fund is considered permanently restricted.

See Independent Accountant's Review Report

PRESBYTERIAN CAMP AND CONFERENCE CENTERS, INC.  
Notes to Financial Statements  
December 31, 2019

**8. Legal Matters:**

Presbyterian Camp and Conference Centers, Inc. has received pre-litigation claims and is named as a defendant in multiple lawsuits claiming reimbursement for property damage, loss of business income, personal injuries, payments made to insureds, and/or expenses incurred caused by the Sherpa Fire, a wildfire in Santa Barbara County, occurring in June and July of 2016 and alleged flooding resulting therefrom which occurred in January 2017. Presbyterian Camp and Conference Centers, Inc. is contesting these matters. The combined amounts being demanded by parties associated with current or anticipated filings alleging damages caused by the Sherpa Fire currently exceeds the limits of Presbyterian Camp and Conference Centers, Inc.'s liability insurance by at least \$2 million to \$3 million. There is also a potential for additional subrogation claims to be filed in the future which would significantly increase this uninsured exposure. While management believes there is a risk of an unfavorable outcome at this time in these matters, management is not able to reasonably estimate the amount of the loss. Accordingly, no accrual has been made in the financial statements for the ultimate resolution of these legal matters.

**9. Commitments and Contingencies:**

Under the rules of the denomination, all property of the Presbyterian Camp and Conference Centers, Inc. is held in trust for the use and benefit of the Presbyterian Church (USA). In the event that the Presbyterian Camp and Conference Centers, Inc. was to leave the denomination or certain related events were to occur, the control of the property of the Presbyterian Camp and Conference Centers, Inc. and the satisfaction of related debts would become the responsibility of the Synod of Southern California and Hawaii.

**10. Subsequent Events:**

Presbyterian Camp and Conference Centers, Inc. has evaluated events subsequent to December 31, 2019 through the date these statements were available to be issued. There have been no subsequent events that have occurred during the period that would require recognition in the financial statements or its disclosure for 2019.

See Independent Accountant's Review Report

## Supplementary Information

PRESBYTERIAN CAMP AND CONFERENCE CENTERS, INC.  
Statement of Functional Expenses  
For the Year Ended December 31, 2019

	<u>Program Expenses</u>	<u>General and Administrative</u>	<u>Total</u>
Salaries and related	\$ 410,385	\$ 158,912	\$ 569,297
Depreciation	116,609	-	116,609
Food Services	70,259	-	70,259
Insurance and taxes	62,248	-	62,248
Utilities	55,415	-	55,415
Building, grounds and vehicles	45,453	-	45,453
Program and guest services	11,872	-	11,872
Site Planning and Improvement	8,500	-	8,500
Housekeeping	7,888	-	7,888
General and administrative	<u>24,947</u>	<u>5,000</u>	<u>29,947</u>
Total	<u>\$ 813,576</u>	<u>\$ 163,912</u>	<u>\$ 977,488</u>

See Independent Accountant's Review Report

## **Attachment 5**

### **Synod of Southern California and Hawaii**

Presbytery of Los Ranchos, Annual Report

December 5, 2020

*“God calls the Presbytery of Los Ranchos to cultivate vital congregations and partnerships that embody the love and justice of Jesus Christ.”*

(Mission Statement)

2020 began for Los Ranchos with heightened enthusiasm for engaging PMA’s Vital Congregations Initiative as a “Second-Wave Presbytery.” Plans were made for over twenty leaders to attend the National Gathering in Austin. Then COVID-19 struck.

In March, the focus of presbytery’s leadership turned toward supporting congregations to help them survive the immediate challenges precipitated by the pandemic. We used every media possible (website, E-News, Face Book, and on-line forums) to help pastors and elders keep their communities together and rowing in the same direction.

Our co-executives started weekly Zoom chats in which as many as twenty-five teaching elders gathered to share their struggles and ideas about ministering in a rapidly changing context. Congregations with a history of broadcasting via TV and online were instrumental in guiding those who had no previous experience with these media. The hardships of the pandemic prompted leaders to share resources with each other in an unprecedented way, which was itself a beautiful witness to the unity Christ desires for the Church. With the help of a generous gift from the Synod, Council and its teams initiated a presbytery-wide COVID-19 Emergency Grant program to support hurting churches, thanks to the Synod’s generosity and the good management of existing PLR resources.

Simultaneous with the work above was a presbytery-wide effort to interrupt systemic racism, first by learning more about the societal forces that privilege white people over people of color and later to begin examining how those same forces were at work in our presbytery. A twenty-seven-member AC that was originally commissioned in May “to enact decisions necessary to ensure the financial stability of the Presbytery” and to “bring concrete recommendations...for the reorganization of the Presbytery” instead brought a recommendation in September “to address the power imbalance that preferences larger, predominantly Caucasian congregations... and to address the church’s role in dismantling systemic racism in the presbytery’s culture.” Los Ranchos is working hard to examine its own complicity in systemic racism and to make the changes necessary to become a more inclusive and equitable community for all its members.

Another effort Los Ranchos has made to be faithful to our mission is to prune strategies and activities that were once bearing fruit, or at least great promise, during “normal times,” but which no longer hold the same promise during this time.

One example of this pruning was Council’s decision in late summer to suspend PLR’s relationship with Cyclical, Inc. so that we could reinvest our church-starting resources in new ways. Beginning in 2021, we will offer a year-long training process with monthly webinars called “Missional Leader and Pioneer Training” designed to help discerners and church planters launch new worshiping communities or re-launch congregations that need a fresh way to engage their neighbors.

Under difficult and unprecedented circumstances, Los Ranchos is rising to the challenge of 2020 by keeping faith with each other and making the changes required to embody the love and justice of Jesus Christ. Words are unable to express the gratitude we feel for the way our Synod and denomination has accompanied us this year. We give thanks for the seemingly endless resources of prayer, wisdom, strategies, and encouragement that have been so generously given. Thank you for your faithful partnership in this noble and worthy work, to the glory of God.

Respectfully submitted by Tom Cramer  
Presbytery Co-Executive for Vision & Mission

# Attachment 6



To: The Synod of the Pacific and The Synod of Southern California & Hawaii

From: Dick Young, Executive Director, Zephyr Point Presbyterian Conference Center

I bring you greetings from Zephyr Point Presbyterian Conference Center, a ministry of the PC(USA) on the East shore of Lake Tahoe for 96 years! We appreciate the special relationship we have with our Designator Synods, and are deeply grateful for the presence of the Synod Executives on the Zephyr Point Board as well as the Stated Clerk for the Synod of the Pacific. Nancy Martin Vincent, Mark Hong, and Kathy Runyeon generously give of their time and expertise to matters related to Zephyr Point and we are stronger as an organization for their presence and involvement.

Following a recent meeting of the Board of Directors of Zephyr Point, I was asked to communicate with the Synods related to our 2019 audit. The Zephyr Point Bylaws require that we report annually to the Synods concerning the affairs of the corporation, including a fully audited report of the financial status of Zephyr Point.

This communication is to advise our Designator Synods that our outside auditors are delaying the preparation and issuance of their 2019 audit report until sometime in 2021, contingent upon the auditors' scheduling with respect to Covid-19 and whatever limitations/restrictions might be in place at that time. Zephyr Point will continue to forward to the Synods internally prepared, unaudited financials in the normal course of business for inspection and comment.

If you have any questions or comments please don't hesitate to reach out to me directly.

With my best wishes,

Rev. Dr. Richard Young

Executive Director, Zephyr Point Presbyterian Conference Center

PO Box 289 (660 Hwy. 50) Zephyr Cove, NV 89448  
775.588 .6759 • [www.zephyrpoint.org](http://www.zephyrpoint.org)

# Attachment 7

## **Synod of Southern CA and Hawaii Commission of Assembly Report December 5, 2020**

Commission of Assembly met on the following dates via Zoom: February 15, March 28, June 6, and October 10. Along with holding normal business at each of our CoA meetings, I would like to highlight the following:

- Due to the extreme strain that COVID-19 has had on many of our churches, CoA agreed to distribute \$150,000 to all 7 Presbyteries, which would then be distributed among the local churches within each Presbytery as requested. This was very well received by the Presbyteries as well as the individual church recipients of this financial aid.
- CoA hired a new Business Manager, Paula Mann, as a replacement for Fried Wilson, who is retiring at the end of 2020. Paula rose to the top of our candidate pool and she accepted the position on September 28. Paula's start date as the new Business Manager was on November 2 and she has since been working with Fried and Mark to acclimate and transition in this new role.
- CoA personnel committee held annual reviews for the current Synod staff (Mark Hong as Stated Clerk and Synod Executive; and Joanne Bortfeld as Bookkeeper). There was also a survey that was sent out to the Presbytery Executives and the Stated Clerks of the Presbyteries (for the Presbyteries without an Executive) as a part of Mark Hong's annual review. The feedback for Mark was overwhelmingly positive and unanimously supportive of him serving in this role as both Synod Exec and Stated Clerk. CoA personnel committee was pleased with the staff's ability to adapt to the unique and challenging circumstances of this year. The committee expressed gratitude and appreciation for the good work that has been done by the staff throughout this year.
- CoA voted to approve a 2% salary increase for cost of living adjustment for 2021 to our current staff (Stated Clerk and Synod Executive, Bookkeeper, and REPL coordinator), excluding the position of Business Manager since this position is being filled with a new individual in the role as of November 1.

Respectfully submitted,  
Rev. Joshua Yee, Chair, Commission of Synod Assembly



## **SYNOD COMMISSION OF ASSEMBLY**

### **Report to Synod Assembly December 5, 2020 Meeting Via Zoom.com**

The Synod Commission of Assembly has met five times since the last meeting of the Synod Assembly on November 2, 2019. A summary of significant actions of all five meetings includes the following items that are reported for information.

#### **Trustees**

VOTED to adjourn as the Commission of Assembly and convene as the trustees of the corporation. It was then VOTED to elect the following officers for 2020 as required by the Ecclesiastical and Corporate Bylaws of the Synod of Southern California and Hawaii. 02/15/2020

President and Commission of Assembly Chair	TE Joshua Yee
Stated Clerk and Corporate Secretary	TE Mark Hong
Treasurer	RE Bill Hughes
Moderator	RE Pat Niles
Vice-Moderator	TE Suzanne Malloy

#### **Financial Oversight**

Reviewed and then voted to receive the independent review of the 2018 financial results prepared by Scott Krivis & Company Certified Public Accountant. 12/14/2019

Reviewed and then voted to receive the independent review of the 2019 financial results prepared by Scott Krivis & Company Certified Public Accountant. 10/10/2020

Reviewed the most current set of financial statements. 12/14/2019  
02/15/2020  
06/06/2020  
10/10/2020

Voted to recommend the proposed 2021 Synod budgets to the Synod Assembly for its approval. 10/10/2020

#### **Partnering Grants**

Voted to approve the resumption of a partnering grant to Pasadena Presbyterian Church and San Gabriel Presbytery for PPC's Spanish Language Ministry. The funding remaining for the Synod portion is \$26,000. 12/14/2019

Voted to approve a matching grant of \$50,000 for Anchor City Church (NWC) in the San Diego Presbytery. 06/06/2020

Voted to approve a matching grant of \$15,000 for Stonewall Ministries (NWC) in the Riverside Presbytery. 06/06/2020

Voted to approve a matching grant of \$20,000 for Faith Presbyterian Church (second generation Korean Church) in Presbytery of the Pacific. 06/06/2020

Voted to approve a matching grant of \$125,000 to Presbytery of the Pacific for the creation of a “Fund for Ministry Innovation” to provide its churches with resources for capacity building to be effective in a post pandemic ministry landscape. 06/06/2020

Voted to approve a matching grant of \$24,000 to Korean Good Shepherd Presbyterian Church and the Presbytery of San Gabriel for its new worshipping community in Rowland Heights. 10/10/2020

### **Grant to the Presbyteries**

Voted to approve a motion that the Synod of Southern California and Hawaii make available \$150,000 per presbytery for use within calendar year 2020 to address critical financial needs within the presbytery arising from the COVID-19 pandemic. The Synod would disburse the funds upon written request of the Executive Presbyter or Stated Clerk. 03/28/2020

Note: \$200,000 was taken from the unrestricted account and \$850,000 from the Wilshire Properties account.

### **Other Mission Grants**

Voted to approve the release of the 2020 commitment of \$70,000 Cíclica LA. This is third and final year for this grant which was designated to fund a Spanish language version of the Cyclical program already in operation. 12/14/2019

Voted to approve a three-year contract (2020-2022) with MissionInsite at a cost of up to \$10,000 per year with the funds drawn from the Church Development Fund. The company’s software packages provide presbytery staffs and churches with demographic data on the surrounding neighborhoods that can valuable in planning new church developments and church redevelopments. 02/15/2020

Voted to approve a grant request of \$30,000 from the Presbyteries of the Pacific, Riverside and San Gabriel for support of the Southern California Immigrant Accompaniment Ministry, a coordinated, multi-faceted program of church support and training, direct service and hospitality, and interfaith advocacy. The funds will be taken from the Synod’s Unrestricted Reserve Account. 10/10/2020

Referred a grant request of \$75,000 from a coalition of churches with food ministries in the Presbytery of the Pacific to the Synod’s Restricted Funds Work Group and empowered them to make the final funding decision. The funds would be used to help purchase a truck and hire a driver to address the 10/10/2020

logistics and distribution issues.

Note: The work group met October 22 and approved the request with funding to come from several of the restricted fund accounts.)

### **Nominations and Elections**

Upon the recommendation of the Committee on Representation and Nominations, the following persons were elected to the Commission of Assembly Class of 2022: 12/14/2019

- RE Frances Lin, SD, Af
- TE N'Yisrela Watts-Afriyie, SG, Bf

Upon the recommendation of the Committee on Representation and Nominations, the following persons were elected: 12/14/2019

- Commission of Assembly Member (African-American Representation) - RE Yvonne Harmon, San Gabriel
- Justice, Peace and the Integrity of Creation, Class of 2020 - RE Kathleen Julian, Los Ranchos
- Racial-Ethnic Pastoral Leadership, Class of 2021 – TE John Moon, San Gabriel

Nominated and elected the following persons to the Committee of Representation and Nominations class of 2020: 06/06/2020

- TE Jim Pazan, Santa Barbara
- RE Jerri Rodewald, Riverside

Upon the recommendation of the Committee on Representation and Nominations, the following persons were elected to committees of the Commission of Assembly. Per the Standing Rules of the Commission of Assembly, the CoA is responsible for electing members of the following committees, and in consultation with the members of the committee, appointing the chair. 10/10/2020

### **Partnering Grants**

#### **Class of 2023:**

RE Jeannine Ford (LR)  
TE Paul Knopf (RS)  
TE Jeya So (SD)  
Appoint TE Ken Baker (SF), Class of 2021, Chair

### **Restricted and Special Funds**

#### **Class of 2022:**

1. TE Grace Park (PA)
2. TE Sam Roberts (RS)

**Class of 2023:**

1. RE Sallie Cuaresma (PA), 2nd term
2. RE Monica Colonnier (LR)
3. RE Wilson Kayange (RS)

RE Jane Atkins Vasquez (SG), Class of 2022, continues as Chair

### **Justice, Peace and Integrity of Creation**

#### **Class of 2023:**

1. RE Kathleen Julian (LR)
2. TE Ann Hayman (PA)

TE Darrel Meyers (SF), Class of 2021, continues as Chair

### **Racial-Ethnic Pastoral Leadership**

#### **Class of 2023:**

1. RE Hagar Benitez (LR), 2nd term

RE Hagar Benitez (LR), Class of 2023, continues as Chair

### **Finance**

#### **Class of 2022:**

1. CRE Bonnie Boe (SB)
2. RE Paul Nibarger (PA), 2nd term
3. TE Cheryl Raine (RS)

#### **Class of 2023:**

1. RE Maurice Caskey (SD), 2nd term
2. RE Moon-Ja Chung (PA)
3. TE Wendy Tajima (SG)

Appoint TE Wendy Tajima (SG), Class of 2023, Chair.

Voted to allow additional nominees for Commission of Assembly committees to be presented for election by the Synod Assembly in December.	10/10/2020
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Nominated and elected RE Frances Lin (SD) to the Committee of Representation and Nominations	10/10/2020
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### **Administration**

Upon the recommendation of the Stated Clerk and Polity and Records chair, it was voted to postpone the review of 2019 presbytery minutes until a TBD date in 2021.	06/06/2020
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Voted to hold the 2020 Synod Assembly via Zoom rather than meeting in person as originally planned at Monte Vista Presbyterian Church in Newberry Park.	10/10/2020
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Upon the recommendation of the Polity and Records Committee, it was voted to concur with the Overture to the General Assembly on <b><u>Benefits for Mid-Council Executive Staff</u></b> proposed by John Calvin Presbytery.	03/28/2020
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It was voted to postpone action indefinitely on the Overture **Creating a Task Force on Creating a Korean-Language Nongeographic Presbytery on the West Coast** proposed by the Northwest Coast Presbytery.

**Personnel**

Voted to record \$54,105.94 in the minutes as the housing allowance for the Synod Executive/Stated Clerk. 02/15/2020

Heard a report on the selection of a new person to work with the Synod Business Manager Fried Wilson and fill his position when he retires at the end of 2020 10/10/2020

**Related Entities**

Voted to confirm newly elected Trustees of Monte Vista Grove Homes 12/14/2019  
10/10/2020

**FOR ACTION**

**The Commission of Assembly recommends that the Synod Assembly approve the proposed 2021 Synod Budgets.**

# Attachment 8

## SYNOD OF S. CALIFORNIA HAWAII

### 2021 Budget

#### Operating

	Actual at 9/13/20	Budget 2020	Proposed Budget 2021	
<b>Income</b>				
Per Capita				2019 Statistics Synod Per Capita \$2.85
52100 Los Ranchos (Qtr)	19,500.39	26,001.00	25,675.65	9,009
52110 Pacific (Mth)	9,652.85	25,368.00	24,447.30	8,578
52120 Riverside		8,793.00	8,324.85	2,921
52130 San Fernando (Qtr)		13,190.00	12,839.25	4,505
52140 San Gabriel (Mth)	11,671.31	17,303.00	16,749.45	5,877
52150 Santa Barbara	2,698.71	11,990.00	10,778.70	3,782
52160 San Diego (Mth)	7,808.13	28,919.00	27,451.20	9,632
52990 Uncollectible PCA		(45,000.00)	(42,930.58)	34% of total Per Capita
Per Capita	51,331.39	86,564.00	83,335.82	
<b>Revenue for Gen Use</b>				
50110 Investment Dividend/Interest	1,609.87	2,100.00	2,100.00	
54000 Misc Inc	-	800.00	800.00	
55170 Winter All Staff Grant	-	2,500.00	-	
55560 Dividend from Foundation for GF	4,429.73	8,800.00	8,800.00	
55570 Wilshire Properties Fund	125,000.00	316,797.00	305,903.17	
Revenue for General Use	131,039.60	330,997.00	317,603.17	
Total Income	182,370.99	417,561.00	400,938.99	
<b>Expenses</b>				
<b>Payroll</b>				
62110 Salaries & Wages - Administrative	139,812.37	209,719.00	198,149.81	
62111 Salaries & Wages -REPL	4,692.80	7,040.00	7,180.01	
62120 Pension & Medical	39,785.15	60,898.00	64,664.27	
62130 FICA	5,579.65	11,053.00	7,526.99	
62140 Workers Compensation	2,249.50	1,989.00	1,817.92	
62150 Study Leave		5,000.00	5,000.00	
Payroll	192,119.47	295,699.00	284,338.99	
<b>Operating Expenses</b>				
62990 Miscellaneous Expenses		300.00	200.00	
62310 Office Supplies	956.11	2,000.00	2,000.00	
62315 Postage & Delivery	68.43	250.00	200.00	
62320 Communication	4,869.60	7,212.00	7,200.00	
62325 Equipment Maintenance		500.00	500.00	
62330 Equipment Leases	5,937.74	7,000.00	7,000.00	
62333 Equipment Purchased		4,000.00	4,000.00	
62335 Rent - Storage Unit	870.00	2,400.00	2,400.00	
62340 Utilities	5,350.00	6,500.00	6,500.00	
62345 Gen Liab & Prop Ins	1,048.50	2,500.00	2,500.00	
62350 Taxes, Licenses & Fees		300.00	200.00	
62355 Dues & Subscriptions	49.67	300.00	200.00	
62515 Bank		100.00	100.00	
Operating Expenses	19,150.05	33,362.00	33,000.00	

SYNOD OF S. CALIFORNIA HAWAII

2021 Budget

Operating

	Actual at 9/13/20	Budget 2020	Proposed Budget 2021
Meetings			
62360 Exec Mileage & Travel	5,963.59	22,000.00	22,000.00
62370 Employee Mile & Travel	173.46	500.00	300.00
62402 REPL	63.43	-	100.00
62403 Commission Of Assembly		600.00	300.00
62404 Work Groups		300.00	200.00
62405 Polity & Records		300.00	200.00
62406 Committee on Rep & Nominations		300.00	200.00
62407 Permanent Judicial Commission		2,500.00	500.00
62409 Synod Assembly		2,000.00	1,000.00
62410 General Assembly		5,000.00	-
62411 Synod Moderator		1,600.00	1,600.00
Meetings	6,200.48	35,100.00	26,400.00
Professional Services			
62500 Audit		7,800.00	7,800.00
62510 Legal	1,995.00	4,000.00	4,000.00
62520 Technical Support		600.00	600.00
62551 Payroll Fee	1,705.90	2,500.00	2,600.00
62552 Website Maintenance	2,500.00	3,000.00	3,000.00
62553 Hardware & Software Maintenance	853.39	1,500.00	5,000.00
62800 Training Expenses	3,000.00	14,000.00	14,000.00
Professional Services	10,054.29	33,400.00	37,000.00
Program			
61900 Winter All Staff Grant		2,500.00	2,500.00
62710 Monte Vista Grove Fndraiser	1,000.00	1,000.00	1,200.00
62751 Presbytery of Pacific - HI Delegates	882.68	6,500.00	6,500.00
62752 So California Christian Forum	8,333.30	10,000.00	10,000.00
Program	10,215.98	20,000.00	20,200.00
Total Expenses	<u>237,740.27</u>	<u>417,561.00</u>	<u>400,938.99</u>
Net Income	(55,369.28)	0.00	0.00



SYNOD OF S. CALIFORNIA HAWAII

2021 Budget

Restricted

	Actual at 9/13/20	Budget 2020	Proposed Budget 2021	
Income				
Restrict Program Funds				
55110 Chaplaincy-PF Olmstead	13,378.73	57,500.00	42,192.00	
55120 JPIC - Chase Restricted	1,869.29	12,000.00	3,000.00	
55130 REPL - Chase Restricted		30,000.00	5,000.00	
55150 Church Develop-Partnering Grant	236,000.00			SLM, Ministry Innovation, Anchor, Stonewall & Faith Pres
55101 Church Develop-Ciclica	70,000.00		-	Ciclica final \$70,000
55101 Church Develop-Missionite	4,836.27		9,000.00	Missionite
Restrict Program Funds	326,084.29	99,500.00	59,192.00	
Foundation Pass Through Grants				
55160 Witness for Peace	5,725.20	18,700.00	12,000.00	
55160 Union Station Foundation	3,643.31	11,900.00	7,300.00	
55160 Franciscan Friars JPIC	3,643.31	7,200.00	7,300.00	
55160 La Casa de SG Comm Center	296.35	600.00	600.00	
55160 Presbyterian Women	226.42	500.00	500.00	
55160 Monte Vista Grove Home		4,100.00	-	
55160 Westminister Garden		1,100.00	-	
55160 Camp & Conference Grants		11,700.00	-	
55160 Zephyr Point Conference Center		200.00	-	
55160 Living John Edwards Heirs		100.00	-	
Foundation Pass Through Grants	13,534.59	56,100.00	27,700.00	
Unrestricted Reserve				
55141 Unrestricted	15,210.00	15,000.00	-	SF Zoom Room
55141 Unrestricted - Pandemic	200,000.00		-	
55571 Wilshire Property Pandemic	850,000.00		-	
Unrestricted Reserve	1,065,210.00	15,000.00	-	
Total Income	= 1,404,828.88	170,600.00	86,892.00	
Expenses				
Program Services				
61100 JPIC		12,000.00	3,000.00	
61200 REPL		30,000.00	5,000.00	
61300 Chaplaincy Consortium	35,157.70	57,500.00	42,192.00	\$3,515.77 mthly pmt
61400 Congregational Partnering Grant	236,000.00			
61610 Ciclica	70,000.00			
61600 Missioninsite	2,244.75	15,000.00	9,000.00	
Program Services	343,402.45	114,500.00	59,192.00	
Foundation Pass Through Grants				
61710 Witness for Peace	5,710.86	18,700.00	12,000.00	
61720 Union Station Foundation	3,634.18	11,900.00	7,300.00	
61730 Franciscan Friars JPIC	3,634.18	7,200.00	7,300.00	
61740 La Casa de SG Comm Center	295.64	600.00	600.00	
61750 Presbyterian Women	225.82	500.00	500.00	
61760 Monte Vista Grove Home		4,100.00	-	
61770 Westminister Garden		1,100.00	-	
61780 Camp & Conference Grants		11,700.00	-	
61790 Zephyr Point Conference Center		200.00	-	
61795 Living John Edwards Heirs		100.00	-	
Foundation Pass Through Grants	13,500.68	56,100.00	27,700.00	
Non Budgeted Unrestricted				
61540 Unrestricted Fund	15,209.72		-	SF Zoom Room
61551 Pandemic Support	200,000.00		-	
61612 Wilshire Resv Covid-19	850,000.00		-	
Non Budgeted Unrestricted	1,065,209.72	-	-	
Total Expense	= 1,422,112.85	170,600.00	86,892.00	
Net Income	(17,283.97)	-	-	

SYNOD OF SOUTHERN CALIFORNIA AND HAWAII  
2021 Budget  
Personnel

							Executive/Stated Clerk			BENEFITS								
STAFF	2019 SALARY (full year)	2020 Cola	2020 Total Salary	2021 Base	2021 COLA	2021 Budgeted Total	Salary	Housing	SECA	Pension	Medical	Death & Disability	Short term Disability	FICA	Benefits SubTotal	WC Premium	Study Leave	2021 TOTAL COST
		2%			2%		42.35%	50%	7.65%	8.5%	27%	1.00%	0.05%	7.65%		0.89%		
EXEMPT STAFF																		
Synod Executive/Stated Clerk	102,785	2,056	104,841	104,841	2,097	106,937.81	45,288.16	53,468.90	8,180.74	9,089.71	29,300.96	1,069.38	53.47	0.00	39,513.52	946.79	3,000.00	150,398.12
Business Manager	72,821	1,456	74,277	60,000		60,000.00	0.00	0.00	0.00	5,100.00	16,440.00	600.00	30.00	4,590.00	26,760.00	531.22	1,000.00	88,291.22
Bookkeeper	30,000	600	30,600	30,600	612	31,212.00	0.00	0.00	0.00	2,653.02	0.00	312.12	15.61	2,387.72	5,368.46	276.34	1,000.00	37,856.81
Exempt Staff Sub-Totals	205,606	4,112	209,718	195,441	2,709	198,149.81	45,288.16	53,468.90	8,180.74	16,842.73	45,740.96	1,981.50	99.07	6,977.72	71,641.98	1,754.36	5,000.00	268,365.40
NON-EXEMPT STAFF																		
REPL Coordinator	6,901	138	7,039	7,039	141	7,180.01	0.00	0.00	0.00	0.00	0.00	0.00		549.27	549.27	63.57	0.00	7,792.85
GRAND TOTALS	212,507	4,250	216,757	202,480	2,850	205,329.81	45,288.16	53,468.90	8,180.74	16,842.73	45,740.96	1,981.50	99.07	7,526.99	72,191.25	1,817.92	5,000.00	276,158.25

# Attachment 9

## RACIAL ETHNIC PASTORAL LEADERSHIP COMMITTEE (REPL) SYNOD OF SOUTHERN CALIFORNIA AND HAWAII PRESBYTERIAN CHURCH (U.S.A.)

### 2020 Year End Report

As REPL closes this year, we are grateful for the continued support of our volunteer committee members, the Synod, the churches, and our Good Lord for extending God's grace and mercy during this pandemic. To God be the Glory!

We extend *thank you* to Hagar Benitez (Chair), Alfredo Delgado, Debbie Law, and Martin Garcia. Martin recently accepted a pastoral call in Indiana. We pray for his continued ministry success. Thank you to Claremont PC for allowing us to meet on your property this past February. This year we welcome John Moon to our committee. Next year, Timm Cyrus from Pacific Presbytery will join REPL. *Welcome to you both!* Our committee seeks committee members from throughout the Synod – namely, San Fernando, Santa Barbara and San Diego Presbyteries. There are no ethnic requirements and no degree requirements. We ask you to feel God's call to serve, via Zoom, once a quarter for a few hours. We welcome your voice to how we can best serve and support our diverse students seeking financial support for their studies.

#### Business of the Year:

1. A newly revised REPL web page on the Synod website. Forms are pdf and Word document fillable. A REPL committee picture was also added. Thank you Marney.
2. Discussions around new student candidate recruitment from Fuller Theological Seminary, New Theological Seminary of the West, SFTS, Talbot School of Theology.
3. Student awards: \$6,000, \$800, and a \$7,720 scholarship is pending seminary admittance.
4. Exploring the possibility of including technology equipment, i.e. personal computers/laptops, home wi-fi connection as part of our scholarship offerings.
5. Discussing establishing a cap for funds per recipient recognizing any changes must be approved by the Synod Assembly.
6. Classes of REPL committee members were established.
7. Discussing updating or revising the REPL name. Is the phrase racial ethnic still relevant in our culture? What word options show diversity and inclusion? BIPOC? (Black Indigenous People of Color). Discussions continue. Informing Synod Assembly that we are having these discussions. Will keep everyone apprised.
8. Considering a video presentation to add to the Synod website. Logistics and costs are in discussion.
9. Exploring how to inform Presbyteries REPL is still here! Ethnically diverse students, Ruling Elders, and Certified Christian Educators are welcome to apply!
10. Exploring how to inform our theological scholarship is still available!

We serve at the pleasure of The Synod of Southern California and Hawaii. God's blessings, peace, hope, and joy be yours this Advent Season.

Shalom.

The Rev. Narcissis Tucker Bishop, MDiv  
REPL Coordinator

Hagar, Benitez, Chairperson,  
Ruling Elder

**Synod of Southern California and Hawaii (PCUSA)**  
**Racial Ethnic Pastoral Leadership**  
**Celebrating thirty-eight years of educational ministry (1982-2020)**  
**Theological Education Scholarship Program**  
**A partner in “training Christ’s followers in skilled servant work.”**  
**Ephesians 4:12 (The Message)**

**A Brief History: (this was taken directly from the task force report)**

In 1979, a task force was convened by Mr. George McDonald. This was in response to a progress report made to the Synod in 1980 (1980 minutes, page 121). Pastors, seminary staff and students, ethnic caucuses and Presbytery candidate(s) committee chairpersons took part in this survey. There were other groups also included in this survey. **Findings included:** 1) most ethnic minority church pastors are overworked and underpaid which consequently leads to not functioning as a good vocational role model. Despite full education preparation the pastor often is not perceived by young people to be on a par with other professionals, 2) our church does not adequately emphasize and underscore the need for ethnic pastoral leadership. This is true at the present time. There is also insufficient concern evident about the increasing need for qualified ethnic minority leadership in the future, 3) there is no functional entity with a clear responsibility for the enlistment of ethnic leadership within the Synod or in any of the Presbyteries.

**Task force recommendations: (also taken directly from the report)**

- 1 That the Synod commit itself to encourage and coordinate Presbytery efforts in developing and strengthening ethnic pastoral leadership. This responsibility should be assigned to a committee formed by and accountable to the Leadership and Education Support Commission.
- 2 That vigorous programs be developed for the enlightenment of ethnic candidates for the ministry and other leadership positions. Programs of enlistment should be included in campy and conferences as well as in local church and Presbytery career days.
- 3 That the Presbyteries and Synod develop a program of seminary scholarship assistance for ethnic candidates.
- 4 That Synod prepare attractive and effective resources including audio-visual and printed materials in order to create a positive image of the ethnic church leadership, to aid in the enlistment of ethnic candidates, and to develop a support base for ethnic church leadership.
- 5 That Synod-wide support for ethnic persons presently in seminary be enhanced through a more creative use of Seminary Sunday and through visits to the ethnic ministry candidates in seminary by representatives of sessions, Presbyteries and Synod.
- 6 That Presbyteries be encouraged to develop special internship opportunities for ethnic minority seminarians to prepare them for the work of the church.
- 7 That Synod General Council annually (page cut off) .... To review the status and ongoing support ethnic pastoral leadership development with the Synod... (page cut off)
- 8 That the Synod General Council study, and when appropriate, recommend implementation of the Vocation Agency Special Report (F) entitled “Racial/Ethnic Professional Church Leadership – the United Presbyterian Church (USA)” to be presented to the 193<sup>rd</sup> General Assembly at Houston, Texas.

The Synod Assembly approved the REPL program in 1982. The initial funds for the program were provide by contribution from the existing racial ethnic caucuses and from the Synod. The funds were subsequently invested with the Presbyterian Foundation as a Permanent Fund with only interest and principal above \$80,000 to be used for scholarships. The initial individual scholarship in 1983 was \$200.00. Today we offer scholarships up to \$10,000 for highly qualified student applicants. **Find REPL on the synod.org website.**

# Attachment 10

## PRESBYTERY OF SAN FERNANDO

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Presented to the Assembly of The Synod of Southern California and Hawaii.  
December 5, 2020

Our Presbytery continues to live into the unfolding realities of our times by joining God's work of renewal, redemption, and restoration.

### **1. *Emergency Funds from the Synod:***

First of all, we would like to express our sincere gratitude for the funds that the Synod made available. They were distributed among the congregation based on the number of members that they reported. Those resources have been critical in alleviating immediate needs and strengthening new missional initiatives related to the pandemic.

### **2. *Connectionalism 2.0:***

We have enjoyed being even enriched by the experiences and insights available in the wider church. In addition to the ubiquitous webinars, there are at least two particular instances of very significant inter-presbytery collaboration:

- Los Ranchos has lent its expertise to help us conduct stated meetings of the Presbytery via Zoom.
- Riverside made its excellent Sexual Misconduct training available to eight of our Presbyters.

We at San Fernando stand ready to help in any way we can.

### **3. *Presbyterian Distinctives "En Español"***

Our Presbytery helped produce is the online course: Presbyterian History, Theology, Governance, and Worship. Designed for Spanish speaking leaders of New Worshiping Communities, it offers 40 hours of excellent multimedia content. It was featured by Presbyterian News Service and is currently in use by people in several Presbyteries. For additional information, please visit <https://ciclica.org/>

On a more personal note, I am truly grateful to be back home in Southern California serving among a family of faith that has done so much to nurture my faith and strengthen my ministry over the last two decades.

Most respectfully in Christ,

Rev. Juan J. Sarmiento

# Attachment 11

**From:** [Darrel Meyers](#)  
**To:** [markhong@synod.org](mailto:markhong@synod.org); [friedwilson@synod.org](mailto:friedwilson@synod.org); [Darrel Meyers](#)  
**Subject:** Report 2020 of JUSTICE, PEACE and the INTEGRITY OF CREATION Work Group of Synod of Southern California & Hawaii  
**Date:** Sunday, November 22, 2020 9:49:31 AM

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MEMBERS of JPIC-SY: San Diego Presbytery: Sue Randerson, Dr. Thomas English; Riverside: Karen Speros, In Yang; Santa Barbara: Sue Davenport; Los Ranchos: Beryl Smith, Kathleen Julian; San Fernando: Darrel Meyers; Pacific: Cliff O'Daniel, Shinhwa Park; San Gabriel: Carolyn Harris, Walter Contreras

JPIC MEETINGS IN 2020: February 1 (St. Mark PC, Newport Beach); May 9 (via ZOOM); October 31 (via ZOOM)

FEBRUARY 1: Predominant discussion on the Climate Crisis, the involvement and possible involvement of JPIC members and congregations on this issue, along with guidance and statements from the National Church. Report on the 10th Anniversary Conference in Bethlehem of the Kairos Palestine document, issued by major ecumenical Christian leaders re: the ongoing and worsening situation facing the indigenous people (Muslim and Christian) of the Holy Land, attended by Rev. Meyers.

MAY 9: JPIC-SY was divided into three 'classes.' Continued discussion re: the Climate Crisis and how best to work with congregations and presbyteries, especially given the meeting conditions under COVID19. Considered the appeal from the Israel/Palestine Mission Network of the UPUSA re: President Trump's "Peace Plan" and the appeal to reject from the human rights-oriented Bethlehem Bible College. Discussion also over a prospective overture to General Assembly favoring a peace treaty favoring a peace treaty between North and South Korea.

OCTOBER 31: Discussion re: energy upgrade, reducing carbon and related environmental issues. Possibilities, during this pandemic, of reaching out to the area's various Farmers Markets. Focus on an "Urgent Letter" appeal sent out widely on July 1 by leading Palestinian Christians, including the increasing loss of land in Bethlehem. Much discussion on how best -- given current circumstances -- to approach re: the Climate Crisis our pastors and congregations A possible regional 'Conference' is considered. Discussion on this matter and how best to work through especially Synod channels will be a major theme at our next JPIC meeting on January 16, 2021.

FUNDING in 2020: None

Respectfully submitted, In the Service of our Risen Lord, Rev.  
Darrel Meyers. Chp.

# Attachment 12

## Executive Report to Synod Assembly December

5, 2020

I heard someone recently refer to this year as a year of losses. Perhaps it is so. We have experienced many losses. Loss of over 250,000 lives in the U.S. alone from COVID-19, loss of employment, loss of dwelling, loss of long-held businesses, loss of stability, loss of innocent lives due to systemic injustices, the list of losses continues. On a personal level, I lost my 82-year old brother in June to COPD complications.

The Pandemic has caused havoc in our lives. The virus is not discriminatory. It has affected virtually everyone on earth and has held us captive for months. All we can do is to wait for the vaccine or an effective treatment while doing our best to ward it off by wearing facial covering and keeping social distance. Unfortunately, both are not being practiced by all.

The church has not been immune to the Pandemic. As we know it, the church, a community of gathering, sharing, and worshipping body has been turned upside down where we have been forced to remain connected in different ways that we could never have imagined.

At the same time, we have realized that Christ's work for His church continues. Our congregations are mustering all their creative juices to conduct worship, Bible studies, and fellowship virtually, whether via live streaming, Zoom, or using available social network platforms. Congregations are continuing to call and install their pastors, and our Presbyteries are continuing their work, including ordaining new leaders and conducting their regularly scheduled meetings. We are sharing the communion, albeit more creatively. God's people have been faithful.

We have discovered that the Zoom app, which has been around since 2011, is an excellent tool as we gather for various purposes. I have been a part of hundreds of Zoom meetings since the Pandemic began and have come to experience firsthand what is known as Zoom fatigue. Many are expecting that this method of gathering will continue even when the Pandemic is over.

We even held our biennial General Assembly via Zoom to conduct what many considered essential church businesses, including electing the first Indigenous person, RE Elona Street-Stewart, a Synod Exec from Synod of Lakes and Prairie, as a co- Moderator. The Synod was able to provide an orientation for the General Assembly Commissioners representing our Presbyteries and also offered a Zoom venue for those who wished to have a time of debriefing after the completion of the GA.

We witnessed leadership change at San Fernando. Its long-time Executive Presbyter, Rev Ken Baker, retired as of June, and Rev. Juan Sarmiento has been called to follow in his footsteps. We also are saying farewell to Rev. Michael Mudgett, the EP of San Diego, who will retire in January. Ken and Michael have been faithful partners with the Synod, and we thank them sincerely as we wish them a blissfully blessed retirement.

The COA decided to allocate \$150,000 to each of our seven Presbyteries for COVID- related needs to assist their ministry with the member congregations. I am proud to report that we are the only Synod to make such a large-scale grants available. Since the distribution, I have received numerous emails and handwritten cards from congregation leaders expressing their

deep gratitude for our action. I believe the COA's wise decision further bolstered our firm belief that we are indeed a connected church.

As the life of hellos and farewells continues, we come to bid farewell to Fried Wilson, who has been such an integral part of the Synod as he is to begin a new chapter in his life called retirement. Although we wish him the best, we will genuinely miss his work and institutional knowledge of the Synod that only came from his long years of service with the Synod. As we say farewell, we say hello to Paula Mann, a member of Presbytery of the Pacific. She brings her own set of skills and knowledge that will benefit the work of the Synod. We thank God for both servants, and I ask you to keep them in your prayers.

Is this the year of losses? Perhaps, but as the time of Thanksgiving approaches (as I write this report), I am reminded by the words of Habakkuk in chapter 3:17-18,

*Though the fig tree does not bud and there are no grapes on the vines, though the olive crop fails and the fields produce no food, though there are no sheep in the pen and no cattle in the stalls, yet I will rejoice in the LORD, I will be joyful in God my Savior.*

I pray that our faith will lead us to confess a similar prayer as we finish this extraordinary year



# Attachment 13

Report of Monte Vista Grove Homes



*From Our Home to Yours*

## 2020 VIRTUAL GALA

Every year, Monte Vista Grove Homes (MVGH) holds a fundraising gala. It's our biggest annual event, and we excitedly plan for months to honor our annual Spirit Awardees, celebrate our history, and raise funds to support our mission. The event usually includes silent and live auctions, a 4 course dinner in a lovely ballroom, and about 200 guests in evening wear. Then came COVID-19.

Rather than put a square peg in a round hole, we decided to save all the plans we'd already made for a live event – theme, centerpieces, honorees and all – and start from scratch to create a virtual experience, designing each element with the new format in mind.

Recognizing that the pandemic that caused us to go virtual had also caused a nation to spend most of the year at home, and that Monte Vista is a residential community, and all our guests would be tuning in from their own homes -- we themed the event "The Virtual Grove Gala: From our Home to Yours."

We quickly became excited by the opportunity for a much wider audience. Without a dinner the event would be free to attend, and without a physical venue it would be accessible from anywhere! With a wider audience (and a recorded, re-watchable event), we could also offer more exposure for sponsors. We secured 18 sponsorships and we are so deeply thankful to those who supported us in that way, especially to our three generous Estate Sponsors: The House of Rest, The Berns Team, and Huntington Hospital.

After a great deal of planning, September 12th finally came, and we debuted our first ever Virtual Gala! Longtime KNBC Weathercaster Fritz Coleman co-hosted the hour-long program with our CEO Deborah Herbert, and they made a fantastic team with great on-air chemistry. Together, they spoke to the extra financial need created by Covid-19 and recognized donors by name in real time as contributions rolled in.

The live program was interspersed with spotlight videos: MVGH Staff across all departments answered questions such as "How is your department protecting residents during the pandemic?" and "What's one word to describe Monte Vista Grove residents?" and "What are you grateful for?" Family members of our residents also provided moving testimonial videos about the care their loved ones are receiving, especially during the pandemic, and the peace of mind it provides them.

During all this, donations rolled in

and silent auction item bids jumped. Our incredible supporters tuned in and gave generously to support our mission to protect and provide for senior adults, which has become more vital during this pandemic than ever before. The event had 272 registered guests, and the YouTube video has now been viewed almost 630 times. The event was planned in about 2 months, lasted 1 hour, and raised \$145,522: a success by any measure!

It took a village to pull this off, or rather, a community, and we are so deeply thankful. Trustee and Gala Committee Chairwoman, Janet Wells, spent weeks voluntarily transforming herself into a virtual event expert, and designing the hour-long program with artful precision. Fellow Trustee and Gala Committee member, Janet Louie, organized and uploaded the entire silent auction. The Board of Trustees and our Gala Committee solicited silent auction donations, helped to publicize the event, register attendees, and took on anything that needed to be done.

The most important ingredient in this recipe for success, though, was you. Our sponsors and supporters, everyone who watched, bid, donated, posted on social media, invited a friend, or said a prayer; everyone who spent an hour of their time with us, in their own living room, who believed in Monte Vista Grove's mission, and who gave generously to support it. It is you who made this event a success and to whom we are so deeply grateful, and it is you who equip the Grove to provide dignified, holistic, quality care in a safe, inclusive, and loving community to the residents who call Monte Vista Grove their home. From our heart to yours: Thank you.



For more information about the Gala, scan  
this QR code or visit [www.mvgh.org/gala](http://www.mvgh.org/gala).



## Covid Response

Many of us can tell stories of our journey through COVID. The initial shock and panic which, over the course of the last 8 months, has turned to frustration and fatigue. This sums up the feelings here at Monte Vista Grove as well. The only difference is that, each week after our mandatory testing, the Director of Nursing and I wait anxiously for the results, breathe a sigh of relief in the moment and then, do it all over again. This repetitive wave of emotions seems to have no end in sight.



We are grateful for the first four months of the pandemic where we were COVID-free. This gave us time and energy to pivot our programs, dining, infection control, and countless policies and procedures and adapt to the pandemic. Then, in July, we experienced four positive cases among our staff. After the initial fear and discouragement, we quickly moved into action. Two of the four cases were acquired from their second jobs and the other two were acquired from their spouses who had been exposed at their jobs. None of these cases reported MVGH as the source AND, it did not spread further than those four. We have had no new cases since mid-July and none of the



residents have been infected as of the writing of this article. I say that because this awful virus has a way of creeping in the cracks despite everyone's best efforts.



Because we are located in L.A. County, we are required to test 100% of staff and 10% of our assisted living and skilled nursing residents; a cost of approximately \$11k a week! The California Dept. of Public Health and Pasadena Dept. of Public Health both visit our campus on a regular basis to ensure that we are in compliance with city, county, state and federal pandemic mandates. Thus far, we have not received any deficiencies. We are also submitting a total of 7 different reports, some daily, some weekly, to various regulatory agencies.



We are grateful for our dedicated staff who continue to forego vacations and take on extra responsibilities and shifts. Early on, the staff made a commitment to take care of residents without the assistance of using registry or other outside caregivers. This has limited the chances of COVID entering our campus significantly! The Pasadena Dept. of Public Health has shared that they use our facility as an example in meetings and with other facilities.



Our biggest concern, next to keeping the virus out, is combatting resident isolation. This can be almost as much of a health hazard as the virus itself. To help prevent this while still maintaining compliance with the various health departments, we purchased two "visitation booths." These Plexiglas booths provide a safe way for the residents in assisted living and skilled nursing to visit with family and friends. The joy of these visits is almost tangible!



As we Zoom our way into 2021 and look forward to the future, we pray for the best and plan for the worst. You can join staff, trustees and residents in collective prayer at 12 noon and 7pm (adds up to 19 as in COVID-19), for our world, nation, state, county and city during this challenging time. We know that "this, too, shall pass" and, we will be proud of how we weathered the storm.



# Special Thanks to our Virtual Grove Gala Top Sponsors



THE BERNs TEAM

*All About Relationships*

The Berns Team, a family-run real estate team that focuses on relationships, and is a wonderful friend to Monte Vista Grove and the greater community.



House of Rest, our partner in mission, providing transitional and short-term housing for missionaries upon return from fieldwork.



Huntington  
Hospital

Huntington Hospital, our long-time ally, who generously provided PPE to our Health Center early in the pandemic.

## Campus Life During Covid-19

We all know the saying, “when life gives you lemons, make lemonade.” When the entire campus was thrown into lockdown in mid-March due to Covid-19, we needed to re-frame and re-think our reality here at MVGH, and figure out how to “make lemonade” while keeping everyone safe.

Some of the ways in which we have adjusted have been planning specially delivered treats and meals, like Ice Cream Day, Corn Dogs and Lemonade Day, Cowboy Cook-Out and Welcome Fall Meal. For these special meals, all the golf carts are decorated, the staff dresses up, and theme music is played as we deliver these treats door-to-door. We are also delivering ‘Wine ‘n Nibbles’ to residents on the 1st and 3rd Friday of every month, in lieu of our typical gathering.

To help keep our independent campus residents fit, members of our Wellness Committee devised an exercise circuit that encompasses the entire campus, with signs

listing specific exercises to do at each stop along a half mile course, and a socially distanced outdoor stretching class meets weekly on a shaded lawn.

In The Hearth (assisted living) and Health Center (skilled nursing), the staff is using iPads to help residents connect with families via Zoom and FaceTime. We also have two Plexiglas Visitation booths that allow residents to safely see and talk to their loved ones.

We have had support from outside groups such as Girl Scouts and church youth groups, who send cards and letters of encouragement to residents.

Even though these are strange and trying times, and masks have become a “fashion statement,” the residents and staff at Monte Vista Grove remain resilient, and know that “this too shall pass.”



## New Additions

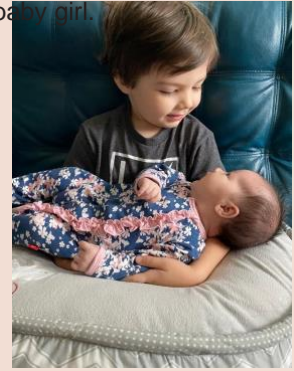
Monte Vista Grove's extended family has gained two new adorable members this year.

Assistant Administrator Meagan Swan and her husband Jake welcomed their first child, Ella Cambria Swan, on January 14th at 7lbs 4oz, 18 inches. Meagan and Jake are loving parenthood, and Meagan reports that even their beloved Golden Labrador, Sonoma "knows she's a big sister, now" and is great with Ella, too.



Executive Assistant and Emergency Management Coordinator Noelle Gonzales and her husband Christopher also welcomed a new addition to their family. Luna Rae Gonzales was born September 6th at 7lbs 10oz, 20.5 inches.

Luna's arrival promoted 4-year-old Cruz to Big Brother status. Noelle, Christopher, and Cruz are smitten with this beautiful baby girl.



Both babies and their mamas are healthy and happy, and the world is just a little brighter with these two sweet bundles of joy in it.

## Special Thanks to Outgoing Trustees

Monte Vista Grove usually acknowledges outgoing trustees at a special holiday luncheon in December. However, due to the pandemic, we won't be able to thank these trustees at an in-person event this year. This in no way diminishes our deep gratitude for their dedicated service, leadership, commitment, wisdom, and generous support. According to our bylaws, these trustees have completed their designated Board terms, and must rotate off for a year before being eligible for re-election.

Monte Vista Grove has been truly blessed by the following individuals' exceptional leadership and dedication: Rev. Dr. Joyce DeGraaff, Steve Dorsey, Janet Wells, and Rev. Bruce Calkins. Joyce has provided excellent leadership to our Board Advancement and Resident Relations Committees, while Steve Dorsey has been an invaluable asset to our Management Committee. Janet Wells has provided extraordinary leadership in Development, having chaired the Founders Circle, Gala and Development Committees. Rev. Bruce Calkins has brought great insight and commitment to our Management and Development Committees. We will miss each of these dedicated leaders and salute and thank them for the powerful influence they have each had in shaping the fabric and future of the Grove.

## MVGH Recognized as the Outstanding Nonprofit Organization of the Year

The Greater Los Angeles Chapter (GLAC) of the Association of Fundraising Professionals (AFP) has selected Monte Vista Grove Homes as the recipient of the 2020 Outstanding Nonprofit Organization of the Year award. This prestigious recognition will be presented at the GLAC National Philanthropy Day on Friday, November 13th at a virtual event. Monte Vista Grove is humbled by this extraordinary honor and is grateful to all the residents, resident family members, staff and volunteers who submitted nominations on the Grove's behalf.





# Virtual Convocations

Resident driven, weekly Convocations have been a part of Monte Vista Grove campus culture for years. Offering a variety of presentations, musical performances and speakers on a wide array of intellectual, theological, and cultural topics, and are organized and run by our creative and enterprising resident body. These gatherings are always free and open to the public!

Usually, Convocations are held here on campus each Thursday (with a summer hiatus), but this year we invite you to join us from your living room, each Thursday at 4:00 PM PST.

The Residents Association Convocations Committee began a new season this fall by responding to challenges that arise out of the crises of COVID-19, economic dislocation, and racial inequities, theming the season, "Living Into Hope."

These feature speakers from our own backyard as well as pastors in Tokyo and New Zealand, speaking on theology, politics and social issues, music, personal trauma, and more, all with the common thread of how we can seek, find, and live into hope during this challenging cultural time.

You can find the program listing, register for email reminders, tune into live programs or watch recorded ones at [www.mvgh.org/convocations](http://www.mvgh.org/convocations).



## Pumpkin Contest



To get into the Halloween spirit this year during the pandemic, Monte Vista Grove held a pumpkin decorating contest, where employees competed and residents judged. Staff from all departments decorated and carved pumpkins in hopes of winning gift cards to Amazon, Target and Starbucks. The pumpkins were on display in the Commons building for 5 days, and each resident was given 3 tickets and invited to cast their votes for their top favorite pumpkin or pumpkins. The staff really showed off their creative side and came up with such unique ideas! With so many great choices, residents had a tough time picking their top favorites, but three great creations did prevail:

1st place was awarded to Angie, a care-partner in the Ranch House, for her creative 'Old Maid' pumpkin!

2nd place went to our Kitchen Manager, Yolanda, for her skillfully carved Jesus effigy.

3rd place went to Karina in our dietary department, for her Queen of Hearts pumpkin.



## MVGH Diversity Task Force



*Exhibit: Who Do You See?*

In light of the growing racial tension in our country, the MVGH Board's Residents Relations Committee formed a Diversity Task Force in June. Their efforts are focused on increasing the diversity of our Board of Trustees and the Resident population, along with assuring equity in the MVGH workforce.

Comprised of trustees, staff, and residents, this Task Force is facilitated by Lynn Cheney and meets twice each month. Their lively and thoughtful discussions have included examining issues of systemic racism, understanding the economics of MVGH living, and the wide disparity of clergy incomes within local presbyteries. Along the way, the Task Force has crafted a Statement of Intention which frames their work, and is being discussed for appropriate adoption and inclusion into our organizational Value Statement:

"MVGH strives to live out the Christian value of radical inclusivity, intentionally creating and nurturing a community of welcome that reflects the love of God and the rich diversity of the human family."

(626) 389-6437.

## Join the Cornerstone Society

The Monte Vista Grove Homes Cornerstone Society recognizes the amazing, dedicated community of supporters who have made a commitment to provide for the future of the Grove by naming our organization in their estate plans. Thanks to the generous commitment of many individuals over the years, we have been able to make capital improvements and started a Quality of Life Endowment to continue to support resident care.

As we approach our milestone Centennial celebration in 2024, we hope to grow our Cornerstone Society to 100 members by then – our "100 by 100 Campaign." There are many ways that you can join the Cornerstone Society by naming Monte Vista Grove Homes as a beneficiary of your:

- Will or Trust
- Donor advised fund or investment account
- IRA or retirement plan
- Life Insurance policy

These gifts can make an lasting impact on the Grove's capacity to carry out its mission with excellence. Some of these only require completing a simple beneficiary form, obtained from the financial institution's administrator. For example, when passed on to heirs, retirement assets are subject to income tax. However, when these are given to charity, they are passed on tax-free, making them one of the best gifts to make to a charity. Similarly, a paid up life insurance is another effective asset to designate to Monte Vista Grove. Perhaps your children are grown and you no longer need a previously purchased policy. Naming Monte Vista Grove as a beneficiary is a great way to make a transformational, significant gift that would enhance resident programs, services and care well into the future.

Gifts like these can be designated according to a donor's wishes for a specific purpose. If you would like to explore making a gift of this nature or joining our Cornerstone Society, please contact Robin Harvill, Director of Philanthropy at [rharvill@mvgh.org](mailto:rharvill@mvgh.org) or



## Join the Founders Circle

Our Founders Circle donors are a special group of key, loyal supporters who continue to help carry out our Founders' original mission, 96 years later. These generous supporters provide essential funding to ensure that Monte Vista Grove continues to provide excellent, high quality care – more critical now than ever, given the pandemic.

Many residents cannot afford to pay the full cost of care and Founders Circle funding helps to fill this gap. These key funds also help to keep our rates as low as possible, ensuring that those on limited, fixed incomes still have access to an excellent, caring senior community.

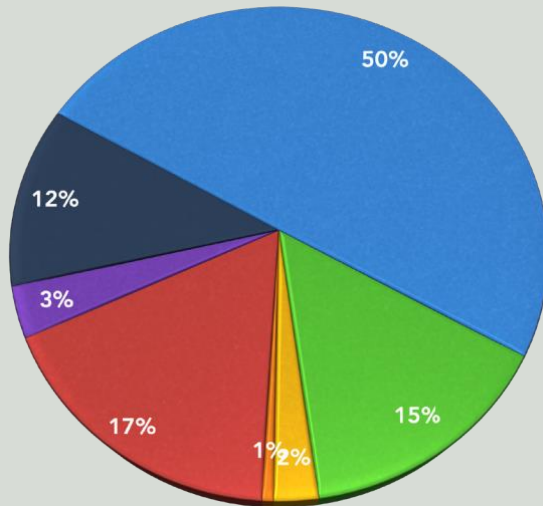
Founders Circle level gifts begin at \$1,500, are unrestricted, made within a calendar year, and are not tied to events. We recognize our Founders Circle donors on our donor wall, honor roll and at special events. These dedicated donors are our core partners in carrying out our vital mission 365 days a year.

If you would like more information about joining our Founders Circle program, please contact Robin Harvill, Director of Philanthropy at [rharvill@mvgh.org](mailto:rharvill@mvgh.org) or (626) 369-6437.



# 2019 Annual Report

2019 seems almost irrelevant given the changes and challenges brought on by the 2020 pandemic; however, it is important to note that there was an 28% increase in Revenues as compared to 2018. This was primarily due to an increase in Public Support. This was enhanced by only a 10% increase in expenses. The current year is impacted by the costs and lost revenues due to the COVID-19 pandemic. It is projected that by year end, we will experience a \$821,649 operating loss.

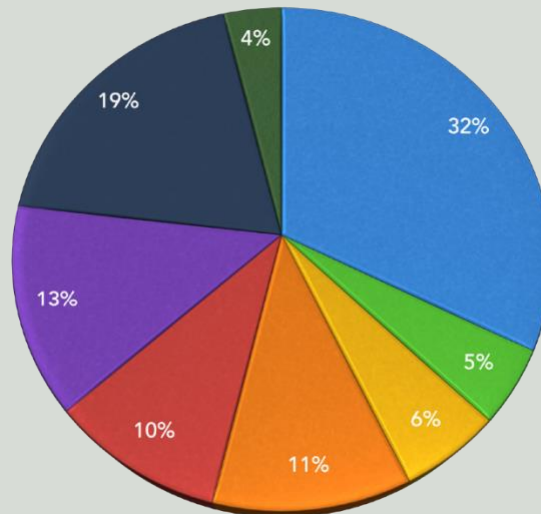


## 2019 Philanthropy \$1,798,777

- Unrestricted Contributions \$896,179
- Founders Circle \$264,086
- Memory Care/Wellness Campaign Gifts \$44,110
- Quality of Life \$11,351
- Restricted \$308,305
- Unrestricted Bequests \$60,000
- Special Events \$214,746

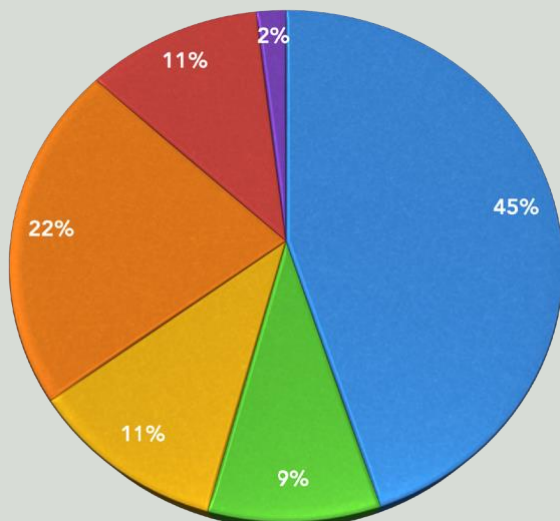
## 2019 Revenue \$10,841,642

- Skilled Nursing \$3,504,302
- Assisted Living \$527,309
- Memory Care \$614,732
- Dietary \$1,183,135
- Independent Living \$1,055,617
- Public Support \$1,449,527
- Investments \$2,090,899
- Other Income \$416,103



## 2019 Expenses \$9,790,661

- Skilled Nursing \$4,401,615
- Assisted Living \$901,112
- Memory Care \$1,051,975
- Independent Living \$2,146,483
- Management & General \$1,102,179
- Fundraising \$187,297





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Monte Vista Grove Homes is a member of



Monte Vista Grove Homes has been granted a Certificate of Authority by the State of California, for the assisted living & memory care (RCFE# 191222411) and skilled nursing (SNF#970000086) levels of care, as a Continuing Care Retirement Community (CCRC), Certificate #252.

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## Visit our website [www.mvgh.org](http://www.mvgh.org)

Find out more about Monte Vista Grove Homes:

- Our History
- Coming Events & Activities
- Support Opportunities
- Photos and Videos
- Resident Articles and Insights
- Philanthropy Honor Rolls
- Join Our Email List

## COVID-19

For more information about Monte Vista Grove Homes and how we are handling the COVID-19 pandemic please visit our website at [www.mvgh.org/covid19](http://www.mvgh.org/covid19)

